

**TOWN OF FAIRFAX
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)
MEETING MINUTES**

DATE, TIME, PLACE: Thursday, August 9, 2012, 7:00 PM, Fairfax Women's Club

PURPOSE OF MEETING: Regular Meeting

ATTENDANCE:

GPIC MEMBERS PRESENT: Chair Bruce Ackerman, Community; Vice Chair Ted Pugh, Volunteer Board; Diane Causey, GPAC (Adjourned); John Reed, Town Council

GPIC MEMBERS ABSENT: Secretary Jacob Feickert, Open Space Committee; Shelly Hamilton, Planning Commission

STAFF: Jim Moore, Planning Director; Larry Kennings, Consultant

GUESTS: Hobart Bartshire, GPAC (Adjourned)

ACTIONS TO BE TAKEN PRIOR TO NEXT MEETING DATE:

- **GPIC Members** will be prepared to comment on how best to work with the Affordable Housing Committee at its September 13, 2012, meeting.
- **Planning Director Moore** will look into the 233 Hillside property, its gate, and trail accessibility and condition once Bartshire has approached town staff with this issue.
- **Planning Director Moore** will provide GPIC members GPAC bylaws to facilitate the creation of GPIC bylaws.
- **Planning Director Moore** will contact Jacob "Jake" Feickert and Mimi Newton, Open Space Chair.
- **Planning Director Moore** will prepare for a Thursday, September 13, 2012, Joint Meeting of GPIC and the Affordable Housing Committee (AHC) in addition to a Regular GPIC meeting on the same date to commence upon adjournment of the Joint meeting. The Joint meeting will include a presentation by Resources for Community Development (RCD), the Berkeley organization that is working on the Lutheran Church site.
- **Chair Ackerman** will schedule Resilient Neighborhoods for the Thursday, October 11, 2012, GPIC meeting.

1. CALL TO ORDER

Chair Ackerman called the meeting to order at 7:08 PM.

2. INTRODUCTIONS

There were no introductions to be made.

3. APPROVAL OF AGENDA

The agenda was approved.

4. APPROVAL OF MEETING MINUTES

The minutes of the July 12, 2012, meeting were approved.

5. PUBLIC COMMENTS

Hobart Bartshire, of the adjourned GPAC, attended the meeting to see what GPIC is doing and to ask that a trail access issue be looked into. The property is at 233 Hillside, and the issue is about the new gate. The old gate was a metal fire-road-type that was easy to go under to access the trail to San Anselmo and Drake High School. The new gate is essentially impassable. He further commented that the trail had deteriorated.

Planning Director Moore asked Bartshire to approach town staff with this issue and he will look into from that starting point.

6. PLANNING DIRECTOR REPORT

Planning Director Moore recommended that GPIC put the creation of bylaws on its agenda and will provide the GPAC bylaws to members as a starting point.

The next draft of the Housing Element will soon be submitted to the State of California Department of Housing and Community Development (HDC). The Fairfax Affordable Housing Committee has two members with valuable experience and expertise, and he recommended that GPIC determine how best to integrate GPIC and AHC discussions and actions for greatest efficiency and consistency. Options could include keeping as separate committees or organizing joint meetings both of which carry the overhead of noticing, minutes, etc. Another option could include making AHC a sub-committee of GPIC. This would require amendments to GPIC structure and documents. Another option could be combining memberships. A possible consideration of combining memberships is membership involvement and commitment vis-à-vis meeting quorum requirements.

He would like to schedule a Joint meeting of GPIC and HDC for the September meeting and to schedule a presentation by Resources for Community Development (RCD), the Berkeley organization that is working on the Lutheran Church site.

Chair Ackerman mentioned that Resilient Neighborhoods cannot meet on GPIC's September meeting date, but can meet on the October meeting date. Bruce will schedule them for the Thursday, October 11, 2012 meeting.

Planning Director Moore concluded his report by thanking GPIC members for doing the people's business. He is honored to work with GPIC members and appreciates the contribution of their valuable time.

7. COMMITTEE MEMBERS COMMENTS AND REQUESTS

It was agreed upon that GPIC adopt a regular meeting schedule of the second Thursday of the month. The September 13th and October 11th meetings as previously discussed will be scheduled accordingly.

8. DISCUSSION OF FIRST YEAR IMPLEMENTATION PRIORITIES AND RESPONSIBILITIES

GPIC prepared its first quarterly report to the Town Council. The council meeting is Wednesday, September 5, 2012, at 7 PM at the Women's Club. Chair Ackerman will be making the presentation to council.

9. NEXT GPIC MEETING

The next GPIC meeting will be on the regular date of the second Thursday of the month, September 13, 2012, at the Women's Club. The regular meeting will commence after the adjournment of the preceding Joint meeting of GPIC and AHC that begins at 7 PM.

10. ADJOURNMENT

The meeting was adjourned at 9:19 PM.

RESPECTFULLY SUBMITTED by Diane Causey, Acting Secretary

DISTRIBUTION:

Approved minutes pdf file email to: Planning Director, Town Manager, Town Clerk