

**TOWN OF FAIRFAX  
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)  
REGULAR MEETING MINUTES**

**DATE, TIME, PLACE:**

Thursday, December 12, 2013, 6:30 PM, Fairfax Women's Club

**PURPOSE OF MEETING:**

Regular Meeting

**ATTENDANCE:**

GPIC MEMBERS PRESENT: Chair Ted Pugh (Volunteer Board); Secretary Cassidy DeBaker, (Community); Diane Causey, (GPAC Adjourned); and Mimi Newton (Open Space Committee, Alternate).

GPIC MEMBERS ABSENT: Bruce Ackerman (Community); Vice Chair Shelley Hamilton (Planning Commission); John Reed (Town Council); and Jacob "Jake" Feickert (Open Space Committee).

STAFF PRESENT: Larry Kennings (Consultant).

STAFF ABSENT: Jim Moore (Planning Director).

GUESTS: None

**ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING:**

- CAP will be placed December 4, 2013 Town Council meeting packet as a consent item.
- J. Moore and B. Ackerman to update the Housing Element Matrix.
- GPIC members to review the General Plan Programs for priority ranking.

**1. CALL TO ORDER**

- Chair T. Pugh called the meeting to order at 6:50 PM.

**2. APPROVAL OF AGENDA**

- Approved December 12, 2013 Agenda.

**3. PUBLIC COMMENTS**

- None

**4. APPROVAL OF PREVIOUS MEETING MINUTES**

- The Meeting Minutes for November 14, 2013 were not approved (need a quorum of committee members who were present for the November meeting).

## **5. COMMITTEE MEMBERS COMMENTS AND REQUESTS**

- Regular GPIC meeting start-time will be 6:30 pm.
- M. Newton shared the idea of Christmas Tree Planting (live trees) as a CAP/Climate Committee program for next year.

## **6. PLANNING DIRECTOR REPORT**

- J. Moore updated the members regarding the following:
  - CAP was reviewed by the Planning Commission with no comments.
  - CAP will be placed December 4, 2013 Town Council meeting packet as a consent item.
  - Town Council resolution on Fairfax Climate Committee and CAP is set for the regular February Town Council meeting.
  - B. Ackerman will update the Housing Element Matrix.
  - Town Center Plan public workshops will likely be held in Spring/Summer 2014.

## **7. UPDATE AND NEXT STEPS ON THE GENERAL PLAN MATRIX**

- J. Moore and L. Kennings requested that GPIC members review the General Plan Programs for priority ranking.

## **8. NEXT GPIC MEETING**

- The next GPIC meeting will be on the regular date of the second Thursday of the month, January 9, 2013, at 6:30 PM, at the Fairfax Women's Club.

## **10. ADJOURNMENT**

- The meeting was adjourned at 7:42 PM.

**RESPECTFULLY SUBMITTED** by Cassidy DeBaker, GPIC Secretary

### **DISTRIBUTION:**

Draft minutes were emailed to: J. Moore and L. Kennings

Approved minutes will be emailed to: J. Moore and L. Kennings