

**TOWN OF FAIRFAX
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)
REGULAR MEETING MINUTES**

DATE, TIME, PLACE: Thursday, March 13, 2013, 7:00 PM, Town Hall

PURPOSE OF MEETING: Regular Meeting

ATTENDANCE:

GPIC MEMBERS PRESENT: Vice Chair Ted Pugh, Volunteer Board; Secretary Jacob “Jake” Feickert, Open Space Committee; Diane Causey, GPAC (Adjourned); Cassidy DeBaker, Community; Shelley Hamilton, Planning Commission

GPIC MEMBERS ABSENT: Chair Bruce Ackerman, Community; John Reed, Town Council

STAFF: Jim Moore, Planning Director; Larry Kennings, Consultant

GUESTS: None

ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING:

- **GPIC Members** will take the First Year Actions back to parent groups. Over the next two months members will report progress to GPIC
- **Planning Director Moore** will invite a prospective intern to the April meeting

1. CALL TO ORDER

Vice Chair Pugh called the meeting to order at 7:00 PM.

2. APPROVAL OF AGENDA

Vice Chair Pugh called the meeting to order at 7:00 PM.

3. APPROVAL OF MEETING MINUTES

The minutes of the February 14, 2013 meeting, were approved with several changes.

4. PUBLIC COMMENTS

None.

5. PLANNING DIRECTOR REPORT

Recently the town has received grants dealing with implementing the improvements outlined in the Parkade Area Circulation Study and the Senior Housing project. This year, the Housing Element is going to be amended. Staff will bring zoning into compliance with the General Plan. Next year, the town will tackle the Town Center Plan.

Moore suggested hiring an unpaid intern to help Larry review, and revise the Climate Action Plan. The revision will be Fairfax specific and inline with our General Plan.

In regards to item 6, First Year Implementation, GPIC members were given their First Year Action list. Moore proposed dedicating next meeting to members reporting this topic. We go to our groups to discuss the first year actions, where we are, and look toward the future.

Jim Moore is considering resigning in June. He would work part time for the town for one to two years.

Moore suggested we hold re-elections for officers in the near future.

6. CLIMATE ACTION PLAN

All members approved Moore's suggestion to explore hiring an intern to work with Larry to revise the Climate Action Plan. During the April meeting we hope to meet the prospective intern.

Marin Climate Energy Partnership is completing an updated greenhouse gas inventory.

7. IMPLIMENTATION OF FIRST YEAR ACTIONS

Members will go back to parent groups with first year actions for discussion. We hope they will prioritize current actions, address December questions, and discuss their options to fulfill actions. (agree, change year or priority, or amend general plan).

During the April meeting we will discuss who contacts other groups and letters to invite for presentation.

8. COMMITTEE MEMBERS COMMENTS AND REQUESTS

There was discussion of the GPIC members responsibilities to parent groups regarding implementation. GPIC members are not solely responsible for implementation. Members primary role is communicating between groups in the General Plan, and documenting achievements.

We discussed the use of services like Dropbox for sharing files.

10. NEXT GPIC MEETING

The next GPIC meeting will be on the regular date of the second Thursday of the month, April 11, 2013, 7 PM, at the Fairfax Women's Club.

11. ADJOURNMENT

The meeting was adjourned at 8:15 PM.

RESPECTFULLY SUBMITTED by Jacob Feickert

DISTRIBUTION:

Approved minutes email to: Planning Director, Town Clerk