

**TOWN OF FAIRFAX
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)
REGULAR MEETING MINUTES**

DATE, TIME, PLACE:

Thursday, September 11, 2014, 7:30 PM, Fairfax Women's Club

PURPOSE OF MEETING:

Regular Meeting

ATTENDANCE:

GPIC MEMBERS PRESENT: Chair Ted Pugh (Volunteer Board); Secretary Cassidy DeBaker, (Community); Diane Causey, (GPAC Adjourned); Bruce Ackerman; Mimi Newton (Open Space); and John Reed (Town Council)

GPIC MEMBERS ABSENT: Vice Chair Shelley Hamilton (Planning Commission)

STAFF PRESENT: Larry Kennings (Consultant)

STAFF ABSENT: Jim Moore (Planning Director)

GUESTS: Barbra Coler, Fairfax Town Council

ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING:

- Matrix Subcommittee to work on rating system/categories for the GP matrix (B. Ackerman, D. Causey, and M. Newton).
- GPIC members to work on individual program responsibilities.
- B. Ackerman to research possible speakers for a public forum on traffic.
- D. Causey to email section from the General Plan regarding natural disaster rebuilding.

1. CALL TO ORDER

- Chair T. Pugh called the meeting to order at 7:37 PM

2. APPROVAL OF AGENDA

- Approved September 11, 2014 Agenda

3. PUBLIC COMMENTS

- None

4. APPROVAL OF PREVIOUS MEETING MINUTES

- Approved August 14th with no changes.

5. PLANNING DIRECTOR REPORT

- Public Forum is scheduled for September 17, 2014 from 6pm-8pm and will discuss the housing opportunity sites of Olema Road and School Street Plaza.
- Affordable Housing meeting is scheduled for September 24, 2014 from 5pm-7pm and will discuss junior 2nd units, RHNA, and rent control.

6. COMMITTEE MEMBERS COMMENTS AND REQUESTS

- B. Ackerman recommended that GPIC, in collaboration with the Town, consider holding a public forum on traffic to address concerns/questions about “what is causing traffic in Fairfax?” Possibly invite speakers who have traffic expertise and knowledge.
- J. Reed stated that there might be a cost associated with having a speaker at a public forum on traffic, such as David Parisi, traffic engineer who works for the Town and throughout Marin County.
- M. Newton reminded GPIC that there was a traffic study conducted for the General Plan Circulation Element (e.g., CEQA initial study). She suggested that GPIC use the study to help inform/develop the forum on traffic.
- C. DeBaker updated GPIC on the Climate Action Committee’s (CAC) participation in Streets for People.
- GPIC reviewed the CAC’s Action Plan. J. Reed would like to see the top three actions listed in the plan.
- M. Newton asked about MCE’s Deep Green Program-“is Deep Green the greenest choice?” C. DeBaker and B. Ackerman will discuss with CAC and follow-up with GPIC.

7. UPDATES AND NEXT STEPS ON TH GENERAL PLAN MATRIX, DISCUSSION OF MATRIX PRIORITIES

- D. Causey would like GPIC to review the Safety Element¹ particularly the natural disaster section and discuss the idea to lengthen the time for rebuilding. This may require revisiting the building code and GPIC may want to present this to the Planning Commission. D. Causey will email the element/section from the GP to GPIC members.
- M. Newton (FOSC) stressed the limited amount of work that FOSSC can complete in one year. FOSSC’s top priority is fundraising and seeking opportunities (difficult to plan). M. Newton prepared a handout titled FOSSC Strategic Plan.

¹ Reference to Safety Element is incorrect-correct reference is the Land Use Element (Policy LU-7.2.5).

- T. Pugh (Volunteer Board) described how the volunteer board is working with Nextdoor Neighborhood to define safety zones for police, fire, and town. They are also hoping to develop historic districts that will be available through Nextdoor Neighbor.
- B. Ackerman, M. Newton, and D. Causey will form the GP Matrix subcommittee and work on developing categories, columns, and a rating system for the matrix. This organization will allow for searchable terms, sorting, priority ranking, status tracking, and ultimately create a more formalized approach to updating the matrix on a regular basis.

9. OLD BUSINESS

- J. Moore to post the final GPIC bi-laws on the town website
- M. Newton to find an alternate from FOOSC

10. NEXT GPIC MEETING

- The next GPIC meeting will be on the regular date of the second Thursday of the month, October 9, 2014, at 7:30 PM, at the Fairfax Women's Club.

11. ADJOURNMENT

- The meeting was adjourned at 9:30 PM.

RESPECTFULLY SUBMITTED by Cassidy DeBaker, GPIC Secretary

DISTRIBUTION:

Draft minutes were emailed to: J. Moore and L. Kennings

Approved minutes will be emailed to: J. Moore, L. Kennings, and M. Gardner