

**TOWN OF FAIRFAX
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)
REGULAR MEETING MINUTES**

DATE, TIME, PLACE:

Thursday, May 8, 2014, 6:30 PM, Fairfax Women's Club

PURPOSE OF MEETING:

Regular Meeting

ATTENDANCE:

GPIC MEMBERS PRESENT: Chair Ted Pugh (Volunteer Board); Vice Chair Shelley Hamilton (Planning Commission); Secretary Cassidy DeBaker, (Community); Bruce Ackerman (Community); John Reed (Town Council); and Mimi Newton (Open Space Committee).

GPIC MEMBERS ABSENT: Diane Causey, (GPAC Adjourned)

STAFF PRESENT: Larry Kennings (Consultant)

STAFF ABSENT: Jim Moore (Planning Director)

GUESTS: Fairfax resident (inquired about Fairfax Housing Element)

ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING:

- J. Moore to post the final GPIC bi-laws on the town website.
- J. Moore to check that the Housing Element appendix that includes the maps is posted on the town website?
- GPIC members to review the General Plan Programs for priority ranking.
- Education Committee and April 24th Chamber of Commerce Meeting

1. CALL TO ORDER

- Chair T. Pugh called the meeting to order at 6:50 PM.

2. APPROVAL OF AGENDA

- Approved May 8, 2014 Agenda with the following revision:
 - Add Climate Action Committee Report to agenda (item 6)

3. PUBLIC COMMENTS

- None

4. APPROVAL OF PREVIOUS MEETING MINUTES

- Approved April 10, 2014 minutes with the following revisions:
 - Attendance correction: Shelly Hamilton, GPIC member absent.
 - Remove “alternate” from Mimi Newton’s title.
 - Item 6 third bullet: Add “Measure A” after “ GPIC should have been included in the [Measure A] discussion.”

5. PLANNING DIRECTOR REPORT

- J. Reed reported on behalf of J. Moore.
 - Town Center workshop postponed.
 - Town is preparing for a General Plan workshop (date TBA).
 - Public participation will be a part of possible General Plan amendments.
 - Planning Commission to consider repealing zoning ordinance No. 778 that amended town code and rezoned all Highway Commercial to Central Commercial (Planning Commission Special Meeting May 29th).
 - Writ was filed against Michelle Gardner (Town Clerk/Deputy Town Clerk)

6. CLIMATE ACTION COMMITTEE REPORT

- C. DeBaker debriefed GPIC about the previous CAC meeting (April 8th) and the CAP open house night (April 16th). CAC held a special meeting and invited the public to attend a presentation on the CAP and ask questions and become involved.

7. COMMITTEE MEMBERS COMMENTS AND REQUESTS

- C. DeBaker-Measure A Committee information is not on the town website.
- M. Newton-Parks and Recreation Commission does not have a representative on GPIC. Are they interested in participating on GPIC?

8. EDUCATION SUBCOMMITTEE STATUS REPORT

- S. Hamilton suggested that the subcommittee prepare a flow chart with facts/information about the General Plan and incorporate the General Plan vision/mission statement. The education information should include General Plan elements and the connection to town codes.
- S. Hamilton mentioned that the Chamber of Commerce has a meeting on April 24th-possible for subcommittee members to attend.
- The education subcommittee will maintain no point of view.

9. UPDATE AND NEXT STEPS ON THE GENERAL PLAN MATRIX-DISCUSSION OF MATRIX PRIORTIES.

- Continue at next regular meeting

10. NEXT GPIC MEETING

- The next GPIC meeting will be on the regular date of the second Thursday of the month, June 12, 2014, at 6:30 PM, at the Fairfax Women's Club.

11. ADJOURNMENT

- The meeting was adjourned at 9:00 PM.

RESPECTFULLY SUBMITTED by Cassidy DeBaker, GPIC Secretary

DISTRIBUTION:

Draft minutes were emailed to: J. Moore and L. Kennings

Approved minutes will be emailed to: J. Moore, L. Kennings, and M. Gardner