

**TOWN OF FAIRFAX, CALIFORNIA
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)
REGULAR MEETING MINUTES**

The mission of the General Plan Implementation Committee is to monitor and facilitate the implementation of the goals, objectives, policies, and programs of the 2010-30 General Plan for the Town of Fairfax

DATE, TIME, PLACE: Thursday, May 14, 2015, 7:30 PM, Fairfax Women's Club

PURPOSE OF MEETING: Regular Meeting

ATTENDANCE:

GPIC MEMBERS PRESENT: Chair John Reed (Town Council); Vice Chair Mimi Newton (Open Space Committee); Secretary Cassidy DeBaker (Community and Climate Action Committee) Bruce Ackerman (Community and Climate Action Committee); Diane Causey (GPAC Adjourned); Phil Green (Planning Commission); and Ted Pugh (Volunteer Board).

GPIC MEMBERS ABSENT: None

STAFF: Larry Kennings (Consultant); Jim Moore (Planning Director) absent

GUESTS: None

ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING:

- Density Bonus Subcommittee to present a list of concessions and Power Point
- Review GPIC bylaws for revisions
- C. DeBaker and D. Causey to prepare list of GPIC accomplishments
- Matrix Subcommittee to present on matrix update

1. CALL TO ORDER

- Chair J. Reed called the meeting to order at 7:39 PM.

2. APPROVAL OF AGENDA

- The agenda was approved.

3. PUBLIC COMMENTS

- None.

4. APPROVAL OF MEETING MINUTES

- The minutes of the April 9, 2015, meeting were approved with no changes.

5. COMMITTEE MEMBERS COMMENTS AND REQUESTS

- P. Green shared an article from the Marin IJ posted May 11, 2015 titled “Mill Valley adopts controversial housing element.” The article brings to light some inconsistencies pertaining to the number of units in the housing element (e.g., 193 vs 384). The Mill Valley Housing Element was adopted on May 4, 2015.
- B. Ackerman has been appointed to the Planning Commission and will resign from GPIC effective as of the next regular GPIC meeting (June 2015). He formally submitted his resignation to the Town Council via email. B. Ackerman remarked on the uniqueness of the town and his long time involvement with GPAC and GPIC and the education he has received in planning and the workings of small town democracy.
- C. DeBaker reported on the Marin History Museum and the museums announcement to close and the recent actions that auctioned off selected items from the museum collection. C. DeBaker recommended that the Town send a letter to the Marin History Museum requesting a list of items associated with Fairfax that are currently in their collection and the museum plans for the disposition of such artifacts and archival materials.
- C. DeBaker commented that it would be a wonderful opportunity to team with the Fairfax Historical Society and Marin Bike Museum to dedicate a small space in the Bike Museum for a local history display.
- D. Causey noted that there is a direct link on the Town website to the General Plan.

6. DISCUSSION OF GAME PLAN AND TIMELINE FOR GPIC WORK

- J. Reed reported that the Town Council attended their annual retreat and expressed an interest in GPIC, particularly the costs/budget associated with staff attending the meetings.
- GPIC agreed that a goal-oriented approach to the game plan and matrix needed to be communicated to the Town Council and that GPIC should begin meeting concrete benchmarks.
- M. Newton and C. DeBaker commented that GPIC should initiate the outreach program and begin meeting with individual groups responsible for programs in the GP, such as attending group meetings or inviting groups to GPIC meetings. C. DeBaker reported that there are a total of 24 designated responsible groups in the GP. M. Newton suggested that GPIC work directly with those responsible for implementing the programs. Discuss further at the June GPIC meeting.
- D. Causey remarked on the importance of synergy between groups and the role that GPIC has to facilitate and monitor the implementation of the GP.
- J. Reed stated that the Town budget meeting is approaching and members of GPIC are welcome to attend.

- GPIC would like to prepare a game plan/action plan that lists accomplishments and goals.
- P. Green mentioned that managed parking topic will arise during the Town Center Plan discussions set for later this year.

7. SUBCOMMITTEES REPORTS

- D. Causey and B. Ackerman reported on the GP Matrix Subcommittee and will continue to work on the matrix. Although B. Ackerman will no longer be an appointed member of GPIC he will continue to help develop and sort the matrix.
- P. Green and M. Newton reported on the Density Bonus Subcommittee and presented on the state listed concessions and their plan to analyze each one and highlight which ones are likely to be favored by the Town. The subcommittee will also take a closer look at the state density bonus requirements and the town ordinance.
- P. Green will develop a power point presentation and GPIC will review. The goal of the PPT is to explain the density bonus in simple terms.

8. DISCUSSION OF CLIMATE ACTION COMMITTEE BYLAW CHANGES

- Discussion on friendly amendment to the CAC bylaws that would change the requirement from needing a GPIC member to Chair the CAC meetings. Proposed change would allow anyone from CAC to become the elected Chair.
- The bylaws will have to be amended and reviewed before TC and accepted through resolution. GPIC will continue this to the next regular meeting (and consult with J. Moore) and review the bylaws for any additional changes.

9. OLD BUSINESS (ALL)

- None.

10. NEXT GPIC MEETING

The next GPIC meeting will be on the regular date of the second Thursday of the month, June 11, 2015, at 7:30 PM at the Fairfax Women's Club.

J. Reed stated that he would not be able to attend and P. Green thinks that he may not be able to attend, but needs to confirm. L. Kennings will solicit members for attendance and making a quorum.

12. ADJOURNMENT

The meeting was adjourned at 9:38 PM.

RESPECTFULLY SUBMITTED by Cassidy DeBaker, Secretary

DISTRIBUTION:

Approved minutes email to: Planning Director, Town Clerk