

**TOWN OF FAIRFAX, CALIFORNIA
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)
REGULAR MEETING MINUTES**

The mission of the General Plan Implementation Committee is to monitor and facilitate the implementation of the goals, objectives, policies, and programs of the 2010-30 General Plan for the Town of Fairfax

DATE, TIME, PLACE: Thursday, June 11, 2015, 7:30 PM, Fairfax Women's Club

PURPOSE OF MEETING: Regular Meeting

ATTENDANCE:

GPIC MEMBERS PRESENT: Chair John Reed (Town Council); Vice Chair Mimi Newton (Open Space Committee); Secretary Cassidy DeBaker (Community and Climate Action Committee); Diane Causey (GPAC Adjourned); and Ted Pugh (Volunteer Board).

GPIC MEMBERS ABSENT: Phil Green (Planning Commission)

STAFF: Larry Kennings (Consultant); Jim Moore (Planning Director)

GUESTS: None

ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING:

- P. Green to present on a list of density bonus concessions and draft Power Point
- J. Moore to draft GPIC bylaw amendments
- C. DeBaker and D. Causey to prepare list of GPIC accomplishments

1. CALL TO ORDER

- Chair J. Reed called the meeting to order at 7:35 PM.

2. APPROVAL OF AGENDA

- The agenda was approved.

3. PUBLIC COMMENTS

- None.

4. APPROVAL OF MEETING MINUTES

- The minutes of the May 14, 2015, meeting were approved with no changes.

5. DIRECTORS REPORT

- Housing Element passed by Town Council on May 27th.
- Third Town Forum regarding the zoning change from Highway Commercial (HC) to Central Commercial (CC) tentatively scheduled for August/September.
- Moving forward the GPIC will no longer be offered town staff support (i.e., Larry Kennings). The town is looking for areas to save money/budget constraints. GPIC will manage their own meetings and post agendas (still will be subject to the Brown Act). GPIC will be committed to hold a minimum of 2 meetings a year and will continue to advise Town Council on General Plan programs.
- J. Moore will draft the amended bylaws to review at next GPIC meeting scheduled for July 9, 2015. J. Moore will attend the next GPIC meeting.
- M. Newton is now on the Planning Commission and Fairfax Open Space Committee and will resign from GPIC effective beginning the July 9th 2015 GPIC meeting. There will be two open seats to fill on GPIC: 1) Community member and 2) Fairfax Open Space Committee.

6. COMMITTEE MEMBERS COMMENTS AND REQUESTS

- GPIC will have a poster at the Ecofest/Fairfax Festival. The poster will list and describe each of the General Plan elements.
- D. Causey suggested that all current copies of the GP Matrix are kept with the GPIC secretary.
- J. Reed drafted a letter to the Marin History Museum and received consent from the Town Council to send from the Mayor. The letter serves as an inquiry regarding the Museum's recent closing and any Fairfax associated artifacts/archival documents. J. Reed stated that the Attorney General is currently looking into the closing of the museum and the disposition of all items.

7. SUBCOMMITTEES REPORTS

- D. Causey reported on the GP Matrix Subcommittee and will continue to work on the matrix. Although B. Ackerman will no longer be an appointed member of GPIC he will continue to help develop and sort the matrix. D. Causey used the Noise Element as an example of how to complete and sort the matrix and stated that it "worked well." D. Causey suggested that in the excel spreadsheet various tabs are added for each element and adding pie charts would be useful summary graphic.
- P. Green will develop a power point presentation and GPIC will review. The goal of the PPT is to explain the density bonus in simple terms.
- C. DeBaker and D. Causey to develop a list of GPIC accomplishments as well as a list of subcommittees (and start date) and GPIC membership.

9. OLD BUSINESS (ALL)

- None.

10. NEXT GPIC MEETING

The next GPIC meeting will be on the regular date of the second Thursday of the month, July 9, 2015, at 7:30 PM at the Fairfax Women's Club.

12. ADJOURNMENT

The meeting was adjourned at 8:59 PM.

RESPECTFULLY SUBMITTED by Cassidy DeBaker, Secretary

DISTRIBUTION:

Approved minutes email to: Planning Director, Town Clerk