

**TOWN OF FAIRFAX  
GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)  
REGULAR MEETING MINUTES**

**DATE, TIME, PLACE:**

Thursday, July 10, 2014, 6:30 PM, Fairfax Women's Club

**PURPOSE OF MEETING:**

Regular Meeting

**ATTENDANCE:**

GPIC MEMBERS PRESENT: Vice Chair Shelley Hamilton (Planning Commission); Secretary Cassidy DeBaker, (Community); Diane Causey, (GPAC Adjourned); Bruce Ackerman; Mimi Newton (Open Space); and John Reed (Town Council)

GPIC MEMBERS ABSENT: Chair Ted Pugh (Volunteer Board)

STAFF PRESENT: Larry Kennings (Consultant)

STAFF ABSENT: Jim Moore (Planning Director)

GUESTS: None

**ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING:**

- J. Moore to post the final GPIC bi-laws on the town website
- C. DeBaker to email CAC/CAP informational hand-out to GPIC
- GPIC members to review the General Plan Programs for priority ranking

**1. CALL TO ORDER**

- Chair T. Pugh called the meeting to order at 6:40 PM

**2. APPROVAL OF AGENDA**

- Approved July 10, 2014 Agenda

**3. PUBLIC COMMENTS**

- None

**4. APPROVAL OF PREVIOUS MEETING MINUTES**

- Approved June 12, 2014 minutes

## **5. PLANNING DIRECTOR REPORT**

- Staff is working on the Town Hall Forum scheduled for Saturday July 12<sup>th</sup> 1pm at the Women's Club.

## **6. COMMITTEE MEMBERS COMMENTS AND REQUESTS**

- L. Kennings would like to see the Town Hall Forum focus on the policies, goals, and objectives of the General Plan and Housing Element
- M. Newton would like to see the Town Hall Forum focus on the Housing Element and discuss the reasons for the errata and changes to the text/table in the Housing Element.
- D. Causey would like to see the Town Hall Forum serve as a collection of community members input rather than staff responses.
- D. Causey tested out network mapping tool called Kumu (kumu.io) that S. Hamilton set up for the General Plan. D. Causey had positive feedback and found the visualization element of the mapping program helpful and comfortable.
- M. Newton is having difficulty attending the meetings at 6:30pm. GPIC agreed to a new regular meeting start time of 7:30pm.
- M. Newton will seek a possible alternate from Fairfax Open Space and bring them to the next meeting. The alternate will attend the GPIC meeting on behalf of M. Newton in the event she is unable to attend.

## **7. EDUCATION SUBCOMMITTEE STATUS REPORT**

- GPIC reviewed two handouts prepared by S. Hamilton to be made available at the Town Hall Forum and on the Town website: 1) Fairfax Town Planning Overview and 2) Planning Terms.
- GPIC made live edits to the handouts on the overhead projector and approved them for distribution.

## **8. CLIMATE ACTION COMMITTEE REPORT**

- C. DeBaker debriefed GPIC about the previous CAC meeting (July 8<sup>th</sup> 2014); including the finalization of CAC/CAP information handout and the draft annual action plan that CAC will submit to GPIC prior to the next report to Town Council.

## **9. UPDATE AND NEXT STEPS ON THE GENERAL PLAN MATRIX-DISCUSSION OF MATRIX PRIORTIES.**

- Continue at next regular meeting

## **10. OLD BUSINESS**

- J. Moore to post the final GPIC bi-laws on the town website

## **11. NEXT GPIC MEETING**

- The next GPIC meeting will be on the regular date of the second Thursday of the month, August 14, 2014, at 7:30 PM, at the Fairfax Women's Club.

## **11. ADJOURNMENT**

- The meeting was adjourned at 9:18 PM.

**RESPECTFULLY SUBMITTED** by Cassidy DeBaker, GPIC Secretary

## **DISTRIBUTION:**

Draft minutes were emailed to: J. Moore and L. Kennings

Approved minutes will be emailed to: J. Moore, L. Kennings, and M. Gardner