



TOWN OF FAIRFAX

142 BOLINAS ROAD, FAIRFAX, CALIFORNIA 94930

(415) 453-1584 / FAX (415) 453-1618

CODE ENFORCEMENT COMPLAINT FORM

BUILDING []

ENGINEERING []

PLANNING []

OTHER []

Date Received _____

Complaint # _____

Received By _____

Letter _____ Phone _____ In Person _____

Location _____ Assessor's Parcel No. _____

Property Owner _____

Owner's Address if Different from above _____

Resident's Name _____ Phone # _____

(if not owner occupied)

Description of Complaint **** Code Section (if applicable)

Person Filing Complaint _____

Address

Phone #

ACTION TAKEN

- No violation Date _____
- Contact made with owner Date _____
- Warning letter Date _____
- Warning letter #2 Date _____
- Citation issued Date _____
- Complaint resolved Date _____
- Written report made Date _____
- Additional info. pg. 2 Date _____

Assigned To: _____

Date Assigned: _____