

**TOWN OF FAIRFAX
CLIMATE ACTION COMMITTEE (CAC)
REGULAR MEETING MINUTES**

DATE, TIME, PLACE:

Tuesday, July 14, 2015, 7:00 PM, Fairfax Community Center

PURPOSE OF MEETING:

Regular Meeting

ATTENDANCE:

CAC MEMBERS PRESENT: Chair Bruce Ackerman (Community); Secretary Cassidy DeBaker, (GPIC); Vice Chair Jody Timms (Community); Kiki La Porta (Community); Jennifer Hammond (Community); David Haskell (Community); and Barbara Coler (Mayor).

CAC MEMBERS ABSENT: None

GUESTS: Rachel Ginis (Lilypad Homes)

ACTIONS TO BE TAKEN PRIOR TO THE NEXT MEETING/OLD BUSINESS:

- D. Haskell to inquire if the Chamber is interested in co-sponsoring the GHG meter and Christmas tree LED lights work party.
- D. Haskell to draft recommendations regarding green building standards for the Town of Fairfax/consult with Mark Lockaby.
- K. LaPorta to revise the typesetting and layout of the flyer and add CAC logo.
- J. Hammond to send an email to the Chief Business Official for RVSD.
- B. Ackerman to send list of requests to MCE regarding increasing enrollment in MCE in Fairfax
- Future discussion point is why it costs more to retrofit an existing building to green building standards than to construct a new building?
- Future discussion point is to talk with Fairfax Liaisons to RVDS (Rene Goddard and John Reed) about MCE.

1. CALL TO ORDER AND APPROVAL OF AGENDA

- Chair B. Ackerman called the meeting to order at 7:04PM.
- Approved July 14, 2015 Agenda.

2. PREVIOUS MEETING MINTUES

- Postponed approval of May 12, 2015 Meeting Minutes until August meeting (No June 2015 meeting).

3. PRESENTATION ON JR SECOND UNITS AND GHG REDUCTION POTENTIAL

- Rachel Ginis of Lilypad Homes presented on the Jr Second Units as a housing model for Marin County. Below are notes from her presentation:
 - Second homes play a critical role in reducing carbon
 - 60% of housing in the United States was created after WWII, which led to rapid housing growth and the development of “urban sprawl.” Urban sprawl relied on beliefs 1) endless supply of carbon; and 2) single family living.
 - There has now been a change in demographics; less than 20% of households consist of single families and 60% of the work force commutes from home.
 - It is time to redevelop the housing stock to accommodate current housing needs and desires and allow the housing market to grow in a different direction-consider the multi-generational household as a sustainable model.
 - The Bay Area is currently overhoused.
 - The Jr Second Unit is presented as an independent unit within an existing home and needs to contain: wet bar/kitchenette, standard outlets, and exterior door.
 - Lilypad Homes has taken the initiative to look at the permitting track for Jr Second Units and how they can become affordable for both owners and renters in today’s market. They are examining: the future income of Jr Second Units; the waiving of permit fees; and low income affordability.
 - Jr Second Units align with climate action goals in the following ways: small environmental impact, repurpose resources and use resources more efficiently, reduce carbon, create resilient neighborhoods and affordable diverse communities.
 - Lilypad Homes will present to the Fairfax Planning Commission in September.

4. NEXT STEPS TO INCREASE MCE ENROLLMENT

- CAC created the following list of ideas to share with MCE:
 - Install banner across SFD (with possible call to action on the banner)
 - Description/explanation of RECS
 - Print materials with CAC log/our design to promote Deep Green
 - Increase tabling engagement and sign ups with the ability to enroll at the table
 - Create animation for RECS and Deep Green
- B. Ackerman to send list of requests to MCE
- In response to the recent criticism against RECs, D. Haskell stated “supporting renewable market builds renewables locally.”

5. UPDATE ON GHG METER

- D. Haskell reported that the Fairfax Chamber has agreed to contribute funds to the GHG Meter.
- CAC agreed that the MCEP Sustainability Tracker has relevant information that can be incorporate into the GHG Meter but the intended audience/format for the GHG Meter is different.
- CAC came up with the following ideas: email notification when the meter data changes; include a tip or message on the meter board; and install meter in more than one location in Town.
- CAC to focus on data presentation, meter design, and funding.
- D. Haskell, B. Ackerman, and K. LaPorta to form the GHG Meter Subcommittee.

- CAC will need to consult with Town (sign ordinance) prior to installing meter board in town.
- CAC will hold off on purchasing a separate web domain for the meter and focus on launching the CAC website.

6. PUBLIC EXPRESSION AND COMMITTEE MEMBER COMMENTS/UPDATES

- J. Hammond announced Sunday August 30, 2015 from 10-4 Streets for People
- B. Coler announced that the resolution for CAC to be a separate committee will appear on the consent calendar at the next regular TC meeting. Each committee member will hold a 4 year term and the Chair does not have to be a GPIC member.

7. DISCUSS MISSION STATEMENT

- C. DeBaker and B. Ackerman will email the latest version of the mission statement. CAC members should review and be prepared to live edit at next meeting.

8. REPORT ON WEBSITE

- Website subcommittee (DeBaker, LaPorta, Hammond) to schedule meeting and present a website layout at the next meeting.
- CAC will not be hosted by Sustainable Fairfax-but will stand alone instead and use Word Press. Sustainable Fairfax web designer will help develop the site for CAC.
- B. Coler to update scorecard
- K. LaPorta to update CAC handout/logo

9. REPORT ON TOWN ELECTRIC COSTS (JOHN COOK)

- B. Ackerman was provided with data from John Cook regarding the Town's electrical usage/costs. For example, the Town spends \$31,000 per year on street lighting and \$2,500 on Christmas lights per year.

10. STATUS OF LED STREET LIGHT CONVERSION

- C. DeBaker spoke with Mark Lockaby about completing the conversion of the remaining downtown streetlights to LED. He was supportive of the project, although CAC would need to find the funding and get approval from TC. He would draft the resolution when all things were in place.
- B. Coler will contact PG&E and see if there is any available funding.

NEXT CAC MEETING

- The next CAC meeting will be on the regular date of the second Tuesday of the month, August 11, 2015 at 7:00 PM, at the Fairfax Community Center.

12. ADJOURNMENT

- The meeting was adjourned at 9:11 PM.

RESPECTFULLY SUBMITTED by Cassidy DeBaker, CAC Secretary

DISTRIBUTION:

Draft minutes were emailed to: CAC members

Approved minutes will be emailed to: CAC members and Michele Gardner