

**TOWN OF FAIRFAX  
STAFF REPORT**

**To:** Mayor, Members of the Town Council

**From:** Michael Rock, Town Manager   
Jim Moore, Director of Planning and Building Services

**Date:** January 12, 2011

**Subject:** Discussion/Consideration of the Establishment of a General Plan Implementation Committee and a Climate Action Committee.

**RECOMMENDATION**

Direct staff to prepare two resolutions; one for the creation of a General Plan Implementation Committee (GPIC) and one for the creation of a Fairfax Climate Action Committee (FCAC) as called for in the December 1, 2010 Final Draft of the 2010 General Plan.

**BACKGROUND**

The former General Plan "Super Committee" strongly recommended that the Town Council create and appoint members to a *General Plan Implementation Committee* (GPIC) in order to monitor and facilitate the implementation of the goals, objectives, policies and programs contained in the 2010 General Plan. It was recommended that this committee should consist of one representative from:

- The Town Council (if appropriate)
- The Planning Commission (if appropriate)
- The Open Space Committee
- The Volunteer Board
- The former GPAC, and
- Two members from the community at-large

The Super Committee recommended that the GPIC meet monthly to review and monitor the proposed timelines contained within the General Plan and to provide or recruit assistance as needed; and that it should report to the council on a quarterly basis, at least in the first year of implementation.

Policy CON-1.1.1 of the Conservation Element of the 2010 General Plan states: "Develop and implement a Climate Action Plan (CAP) for Fairfax, including within its scope both the operations of the Town government and the activities of citizens, and including both stationary and mobile sources."

Program CON-1.1.1.1 calls to: "Establish a town committee responsible for creating and implementing a CAP, including an initial comprehensive Greenhouse Gas Inventory. (This could be an existing organization like Sustainable Fairfax, however for convenience we will refer to this as Fairfax Climate Action Committee (FCAC).)"

## **DISCUSSION**

### *GPIC*

Several of the "Programs" called for in the 2010 General Plan are underway, ongoing - or even completed in a couple of instances (please see "Appendices: General Plan Matrix" in the back of the 2010 General Plan for a detailed list of the approximately 500 programs).

Therefore, staff recommends that the Town Council consider the creation and appointment of members to a *General Plan Implementation Committee* (GPIC) sooner rather than later; even though final adoption of the 2010 General Plan will occur after CEQA "certification", presumably in December of 2011.

### *FCAC*

The Town of Fairfax, with a participating staffer - is a member of the Marin Climate and Energy Partnership (MCEP). One of the objectives of MCEP is to assist member municipalities with the creation of individual "climate action plans" (CAPs) through a grant that has been received from the Marin Community Foundation (MCF).

Two members of MCEP to date have completed their CAPs; San Anselmo will start theirs next. After San Anselmo's CAP is drafted, Fairfax will be in a position to receive assistance in drafting it's CAP, possibly as early of February or March of 2011. Therefore, the creation and appointment of a FCAC would be appropriate in order to take advantage of this opportunity to receive assistance from the MCEP in drafting a CAP for the Town.