

**TOWN OF FAIRFAX
STAFF REPORT**

To: Mayor, Members of the Town Council

From: Michael Rock, Town Manager 
Jim Moore, Director of Planning and Building Services

Date: April 6, 2011

Subject: Discussion/Consideration of the Establishment of a General Plan Implementation Committee.

RECOMMENDATION

1. Open the public hearing and take testimony.
2. Close the public hearing.
3. Move to approve adoption Resolution No. 11-02.

BACKGROUND

The former General Plan "Super Committee" strongly recommended that the Town Council create and appoint members to a *General Plan Implementation Committee* (GPIC) in order to monitor and facilitate the implementation of the goals, objectives, policies and programs contained in the 2010 General Plan. It was recommended that this committee should consist of one representative from:

- The Town Council (if appropriate)
- The Planning Commission (if appropriate)
- The Open Space Committee
- The Volunteer Board
- The former GPAC, and
- Two members from the community at-large

DISCUSSION

Several of the "Programs" called for in the Final Draft 2010 General Plan are underway, ongoing - or even completed in a couple of instances (please see "Appendices: General Plan Matrix" in the back of the Final Draft 2010 General Plan for a detailed list of the approximately 500 programs). Therefore, staff recommends that the Town Council consider the creation and appointment of members to a *General Plan Implementation Committee* (GPIC) sooner rather than later; even though final adoption of the 2010 General Plan will occur after CEQA

"certification", presumably in December of 2011.

The Super Committee recommended that the GPIC meet monthly to review and monitor the proposed timelines contained within the General Plan and to provide or recruit assistance as needed; and that it should report to the council on a quarterly basis, at least in the first year of implementation.

Please note: staff had previously recommended that a separate "Climate Action Committee" be created under another Resolution. However, upon further consideration – and after consultations with the Planning Commission – staff now recommends that the GPIC (when convened) make recommendations to the Town Council on the make-up of a Climate Action Committee (perhaps as a sub-committee of the GPIC).

ATTACHMENTS

Exhibit A – Draft Resolution No. 11-02

RESOLUTION NO. 11-16

A RESOLUTION OF THE FAIRFAX TOWN COUNCIL TO CREATE A GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC) AND DIRECT STAFF TO GATHER THE NAMES OF QUALIFIED APPLICANTS FOR SUBSEQUENT APPOINTMENT BY TOWN COUNCIL

WHEREAS, the Town Council received and accepted the final Draft 2010 General Plan on December 1, 2010 and directed staff to commence CEQA review thereof; and

WHEREAS, several of the "Programs" called for in the final Draft 2010 General Plan are underway, ongoing - or certain instances even completed; and

WHEREAS, the former General Plan "Super Committee" strongly recommended that the Town Council create and appoint members to a *General Plan Implementation Committee* (GPIC) in order to monitor and facilitate the implementation of the goals, objectives, policies and programs contained in the 2010 General Plan; and

WHEREAS, the Super Committee recommended that the GPIC committee should consist of one representative from the Town Council, one from the Planning Commission, one from the Open Space Committee, one from the Volunteer Board, one from the former GPAC, and two members from the community at-large; and

WHEREAS, the Super Committee recommended that the GPIC meet monthly to review and monitor the proposed timelines contained within the General Plan and to provide or recruit assistance as needed; and that it should report to the council on a quarterly basis, at least through the first year of implementation after the General Plan is adopted.

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby establishes the formation of a General Plan Implementation Committee (GPIC) consisting of one representative from the Town Council, one from the Planning Commission, one from the Open Space Committee, one from the Volunteer Board, one from the former GPAC, and two members from the community at-large, and directs staff to publicly notice the openings for such a committee.

The foregoing resolution was duly introduced and adopted on the 6th day of April, 2011, by the following vote:

AYES:

NOES:

ABSTAIN:

ATTEST:

Larry Bragman, Mayor

Judy Anderson, Town Clerk