

TOWN OF FAIRFAX STAFF REPORT

To: Mayor and Members of the Town Council
From: Michael Rock, Town Manager 
Date: February 1, 2012
Subject: **Authorize the Town Manager to apply for the Cal Recycle Beverage Container Annual Funding Request in the amount of \$5,000**

RECOMMENDATION

That the Town Council authorize the Town Manager to apply for a non-competitive annual grant for \$5,000 from CalRecycle (State of California – AB 2020-Beverage Container and Litter Reduction Act).

DISCUSSION

Each year CalRecycle makes available automatic grants to all cities and counties in California. The Town has a need to supply the following Town facilities with recycling containers for cans, bottles and paper products and other recyclable materials: Town Hall, Police Department, Youth Center, Women's Club and the Pavilion. The grant also pays for education and promotion of the new containers and how to properly recycle. The grant also will cover costs to promote the program on the Town's web page and in printed material and pay for the personnel costs associated with all of the above activities.

In terms of implementing this grant there is currently no Town staff person with both the expertise and the time to take on this task. Staff will be presenting a consulting services agreement to the Council for consideration at the March 7, 2012 meeting to fulfill the grant's scope of work.

FISCAL IMPACT

The Town will receive a \$5,000 grant from the State of California, Department of Resources (CalRecycle). The grant will be received in advance of the Town incurring any expenses.

ATTACHMENTS

CalRecycle Funding Request



City/County Annual Payment Request System Funding Request

Fairfax

Funding Request Cycle : FY 2011-2012 **Submitted On:** 1/24/2012 **Eligible Funds:** 5,000

Status: Recommended for Payment **Submitted By:** Michael Rock

Vendor Number: **Total Payment Amount:** 5,000

Program Requirements

1) Provide a brief description of the proposed project(s) that you plan to implement with city/county payment program funds. Public Resources Code 14581 (a)(4)(B).

Purchase specialized recycling receptacles for the Town Council Chambers (Women's Club), Town Hall and the Community Center. Currently there is no recycling containers available in these Town facilities for beverage containers. Educate and promote the use of these containers among Town staff and individuals and orgnaizations that rent these town facilities for private events.

2) Please specify supermarket siting information pursuant to Public Resources Code 14581 (a)(4)(F).

Have you prohibited the siting of a supermarket site? :

No

Have you caused a supermarket to close its business? :

No

Have you adopted a land use policy that restricts or prohibits the siting of a supermarket site within your jurisdiction? :

No

3) These funds shall not be used for activities unrelated to beverage container recycling or litter reduction, Public Resources Code 14581 (a)(4)(C).

Yes, I Accept

Contacts

| Name | Contact Type | Title | Phone | Email |
|------------------|--------------------------|--------------------|----------------|----------------------------|
| Mr. Michael Rock | Funding Request, Primary | Town Manager | (415) 458-2345 | mrock@townoffairfax.org |
| Mr. Mark Lockaby | Secondary | Public Works Mngr. | (415) 458-2370 | building@townoffairfax.org |

Addresses

| Address | Address Type | County |
|------------------------------------|--------------------------------|--------|
| 142 Bolinas Road Fairfax, 94930 | Mailing Payment Physical | Marin |

Submitted Activities

| Activity Group | Activity Item | Budgeted Funds |
|--|--|----------------|
| Beverage Container Collection Programs | Government / Office Buildings Recycling Bins | 2,000 |
| Advertising/Promotional | Print Ads / Flyers / Posters | 500 |
| Recycling Education | Recycling Hotline / Website Recycling Guides / Booklets / Brochures | 500 |
| Personnel | Contractor / Consultant | 2,000 |
| Total: | | 5,000 |

Activity Expenditures

| Current Activity Group | Current Activity Item | Budgeted Funds |
|--|--|-----------------------|
| Beverage Container Collection Programs | Government / Office Buildings Recycling Bins | 2,000 |
| Advertising/Promotional | Print Ads / Flyers / Posters | 500 |
| Recycling Education | Recycling Hotline / Website Recycling Guides / Booklets / Brochures | 500 |
| Personnel | Contractor / Consultant | 2,000 |
| Total: | | 5,000 |