

**TOWN OF FAIRFAX
STAFF REPORT**

To: Mayor, Members of the Town Council
From: Mark Lockaby, Building Official/Public Works Manager
Date: August 1, 2011
Subject: Approve the Notice of Completion for the Oak Manor Sidewalk Project

RECOMMENDATION

Approve the Notice of Completion for the Oak Manor Sidewalk Project.

DISCUSSION

On April 4, 2012, the Town Council authorized the Director of Public Works to advertise and award the contract for the Oak Manor Sidewalk Project. Fieldstone Construction Company submitted the lowest bid of \$35,880.00 and was awarded the contract on May 14, 2012.

Fieldstone Construction Company met all the terms and conditions of the contract, and completed the project for a cost of \$35,880.00 as of June 29, 2012. Additionally, the adjacent signal light pole that was removed and replaced had a damaged mounting flange. The town had the flange replaced by Republic Electric directly. The cost for this was 1,958.68 bringing the total project cost to \$37,838.68. The Town is required to file a Notice of Completion with the Marin County Recorder's office. The Notice of Completion is attached.

FISCAL IMPACT

All retention and any other monies owed to the Contractor will be released upon recordation of the notice of the Notice of Completion.

Attachments

1. Oak Manor Sidewalk Project Notice of Completion

COMPLETE THIS INFORMATION:
RECORDING REQUESTED BY:
Town of Fairfax

AND WHEN RECORDED MAIL TO:

**Town Clerk
Town of Fairfax
142 Bolinas Road
Fairfax, CA 94930**

THIS SPACE FOR RECORDERS USE ONLY

TOWN OF FAIRFAX

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That on the 29th of June 2012, the public works project known as:

Oak Manor Drive Sidewalk Improvement Project

was completed upon the property at the following location:

Oak Manor Drive in the Town of Fairfax

2. That the name and address of the party filing this Notice is:

Department of Public Works, 142 Bolinas Road, Fairfax, CA 94930

3. That the name and address of the contractor responsible for the construction of said public projects is:

**Fieldstone Construction Co.
5915 Faught Rd.
Santa Rosa, CA 95403**

4. That the name of said contractor's surety is:

Merchants Bonding Company of Iowa

5. That the general description of the public project was:

Install sidewalk and accessible curb cut

Date

Mark Lockaby, Public Works Manager