

**TOWN OF FAIRFAX  
STAFF REPORT**

**To: Mayor, Members of the Town Council**  
**From: Judy Anderson, Interim Town Manager**  
**Date: September 5, 2012**  
**Subject: Approval of the Notice of Completion for the Streetlight Energy Efficiency Project**

**RECOMMENDATION**

Approve the Notice of Completion for the Streetlight Energy Efficiency Project.

**DISCUSSION**

On January 11, 2012, the Town Council authorized staff to advertise for bids for the subject project.

The project is funded by a grant from the California Energy Commission (CEC), called the Energy Efficiency and Conservation Block Grant Program (EECBG). The grant amount is for \$38178.

Republic ITS was the low bidder, and the Council awarded the contract on March 7 in the amount of \$52,140. The quantity of streetlights to be retrofitted with LED fixtures was reduced to fit the grant amount, and 48 fixtures were retrofitted in the downtown vicinity, primarily on Broadway between Pacheco and Merwin Avenues. The project was completed successfully on July 30.

A final report has been submitted to the CEC, all grant requirements have been met, and the project costs have been invoiced and due for reimbursement to the Town.

The Town is required to file a Notice of Completion with the Marin County Recorder's office. The Notice of Completion is attached.

**FISCAL IMPACT**

All retention and any other monies owed to the Contractor will be released upon recordation of the notice of the Notice of Completion.

**Attachments**

1. Streetlight Energy Efficiency Project Notice of Completion

COMPLETE THIS INFORMATION:  
RECORDING REQUESTED BY:  
**Town of Fairfax**

AND WHEN RECORDED MAIL TO:

**Town Clerk  
Town of Fairfax  
142 Bolinas Road  
Fairfax, CA 94930**

THIS SPACE FOR RECORDERS USE ONLY

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**TOWN OF FAIRFAX**

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN:**

1. That on the, the public works project known as:

STREETLIGHT ENERGY EFFICIENCY PROJECT

was completed upon the property at the following location:

VARIOUS LOCATIONS ON BROADWAY IN DOWNTOWN FAIRFAX

2. That the name and address of the party filing this Notice is:

**Fairfax Department of Public Works, 142 Bolinas Road, Fairfax, CA 94930**

3. That the name and address of the contractor responsible for the construction of said public projects is:

REPUBLIC ITS, INC., 371 Bel Marin Keys Blvd., Novato, CA 94949

4. That the name of said contractor's surety is:

FEDERAL INSURANCE COMPANY

5. That the general description of the public project was:

RETROFIT EXISTING STREETLIGHTS WITH LED FIXTURES

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Date

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Judy Anderson, Interim Town Manager