

**TOWN OF FAIRFAX
STAFF REPORT**

To: Mayor, Members of the Town Council
From: Maria Baird, Community Resources Coordinator
Garrett Toy, Town Manager 
Date: April 3, 2013
Subject: Expansion of the Volunteer Board and the Volunteer Board's recommendation of applicants to fill vacancies

RECOMMENDATION

The Volunteer Board (Board) recommends that the Town Council: 1) expand the Board from 7 to 8 members, 2) appoint Maryann O'Sullivan and Mark Solomons to the expanded Board, and 3) re-appoint Anya Schandler to the Volunteer Board.

Staff recommends that the Council expand the Board from 7 to 9 members to provide the flexibility to add a member in the future and appoint members to fill the vacant or expiring seats after conducting the candidate interviews.

DISCUSSION

At the March 25, 2013 Volunteer Board meeting, the Board advised staff that they would like to see Maryann O'Sullivan and Mark Solomons appointed to the vacancies on the Board. Maryann has submitted her application and attended the January meeting of the Board. Mark Solomons has submitted his application as well. Anya Schandler communicated via e-mail that she would like to remain on the Board when her term expires the end of March. The Board requested that this item be placed on the Council agenda for the April 3rd meeting.

The Volunteer Board also requested that the number of members be increased by one to eight members, rather than the current seven. There is no language in the Board's by-laws that limits the number of members that can serve on the Board. It is foreseen that having an even number of members could result in a tie in voting outcomes. However, the Board does not anticipate that this will become an issue.

To provide greater flexibility to the Town Council and Volunteer Board, staff recommends that the Council expand the Board from 7 to 9 members. This would result in an additional vacancy on Board, but would create a long term structure to avoid ties in voting.

Staff's understanding is that the Council prefers to interview the candidates prior to appointment, but that the Board's recommendation is a key component in the decision-making process. Should the Council choose not to expand the Board, then the Council would be required to select two of the three applicants to fill the one vacant seat and the future expiring seat. The terms are for three years.

FISCAL IMPACT

None.

AGENDA ITEM # 4