



TOWN OF FAIRFAX STAFF REPORT

TO: Mayor and Town Council
FROM: Garrett Toy, Town Manager *GT*
DATE: June 5, 2013
SUBJECT: Adopt resolution continuing expenditures and revenues in accordance with the 2012-13 Town budget and continuing the budget adoption

RECOMMENDATION

Adopt resolution continuing expenditures and revenues in accordance with the 2012-13 Town budget and continuing the budget adoption.

DISCUSSION

This action allows the Town to continue its operations after the start of the new fiscal year (July 1, 2013) without an approved FY2013-14 budget. While the Town would prefer to adopt its annual budget prior to the start of the new fiscal year, the Town, typically, adopts a resolution to continue the budget adoption process. Given the Town Council only meets once a month, the difficulty in coordinating schedules of both staff and Councilmembers, and union negotiations, it was impossible to schedule the budget workshop and public hearing prior to July 1st.

The budget adoption schedule is as follows:

June 10 - Town Council budget workshop
July 24 - Public hearing on the Town budget
August 7 - Adopt FY13-14 budget

FISCAL IMPACT

None

RESOLUTION NO. 13-26

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX
CONTINUING EXPENDITURES AND REVENUES IN ACCORDANCE
WITH THE 2012-2013 TOWN BUDGET AND
CONTINUING 2013-2014 BUDGET ADOPTION**

WHEREAS, the Town of Fairfax operates on a July 1st to June 30th Fiscal Year;
and

WHEREAS, it is prudent for the Town Council to adopt a budget by July 1st to
authorize expenditures for the ensuing year; and

WHEREAS, the Town staff is preparing a draft budget for Fiscal Year 2013 -
2014 and the Town Council will be holding a budget workshop in June and a public
hearing in July for the budget to provide input into the final budget document;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Fairfax hereby
authorizes expenditures to be charged and revenues to be credited to Fiscal Year
2012-2013, as appropriate, until such time that the Fiscal Year 2013-2014 budget is
adopted, and furthermore, Town staff is hereby authorized to continue to pay normal
operating expenditures from each Town fund as appropriate.

The foregoing Resolution was duly passed and adopted at a regular meeting of the
Town Council of the Town of Fairfax held in said Town on the 5th day of June 2013 by
the following vote to wit:

AYES:

NOES:

ABSENT:

JOHN REED, MAYOR

Attest:

Deputy Town Clerk