



TOWN OF FAIRFAX STAFF REPORT

TO: Mayor, Town Council

FROM: Jim Moore, Director of Planning & Building Services ^{GT}

DATE: June 5, 2013

SUBJECT: Resolution confirming commitment of resources to gain certification of the 2010 Housing Element from the State Department of Housing and Community Development by January 31, 2014

RECOMMENDATION

Adopt resolution

DISCUSSION

On November 29, 2012 the Transportation Authority of Marin (TAM) Board of Directors awarded the Town of Fairfax One Bay Area Grant (OBAG) funds in the amount of \$300,000 with a local match requirement of \$100,000 to implement the improvements recommended within the *Parkade Area Circulation Study* adopted by the Town Council in July of 2010; and stipulating that the Town must have a California Department of Housing & Community Development (HCD) certified Housing Element by January 31, 2014 in order to receive the funds that will be held in reserve by TAM until that time.

Further, the Town is required to adopt a resolution by June 30, 2013 stating that it is making a good faith effort in a timely manner to gain HCD certification of its Housing Element by January 31, 2014. The attached resolution does so.

FISCAL IMPACT

None to gain HCD compliance; already allocated within the FY12-13 Department of Planning & Building Services budget.

Upon HCD certification of the 2010 Housing Element \$300,000 of OBAG funds will be released to the Town to implement recommendations contained within the *Parkade Area Circulation Study* adopted by the Town Council in July of 2010; with a local match requirement of \$100,000 that can be in the form of "sweat equity" and/or TAM Measure A funds (aka: Transportation Sales Tax).

RESOLUTION NO. 13-28

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX
CONFIRMING COMMITMENT OF RESOURCES
TO GAIN CERTIFICATION OF THE 2010 HOUSING ELEMENT FROM
THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
BY JANUARY 31, 2014**

WHEREAS, on September 20, 2012 the Transportation Authority of Marin (TAM) issued a Call for Projects for One Bay Area Grants (OBAG) that is comprised of federal Surface Transportation Program (STP), Congestion Mitigation and Air Quality (CMAQ), and Transportation Alternatives (TA) funds due by October 18, 2012; and

WHEREAS, on October 3, 2012 at a regular Town of Fairfax Town Council public meeting the Council authorized staff to apply for OBAG funds in order to implement the recommendations within the Parkade Circulation Area Study (previously produced under a NTPP grant) in order to improve bicycle, pedestrian, transit, and vehicular circulation and safety around and through the Parkade in Downtown Fairfax; and

WHEREAS, on October 18, 2012 the Town of Fairfax submitted an application for implementing the improvements called for in the Parkade Area Study previously adopted by the Town in July 2010, with the full knowledge that OBAG funds were predicated upon the Town having its Housing Element certified by the California Department of Housing and Community Development (HCD) by January 31, 2013 unless a one year extension of time is applied in order to gain state certification of its Housing Element; and

WHEREAS, on October 31, 2012 the Town did submit an letter applying for a one year extension of time from January 31, 2013 until January 31, 2014 in order to receive certification from HCD; and

WHEREAS, on November 29, 2012 the TAM Board of Directors awarded the Town of Fairfax OBAG funds in the amount of \$300,000 with a local match requirement of \$100,000 and stipulating that the Town must have HCD certified Housing Element by January 31, 2014; and

WHEREAS, on February 6, 2013 the Town of Fairfax Town Council passed a resolution committing any necessary matching funds and stating the assurance to complete the project; and

WHEREAS, TAM requires that the Town Council adopt a resolution by June 30, 2013 stating its good faith efforts to gain HCD certification of its Housing Element by January 31, 2014 in order to maintain in reserve the awarded OBAG funds;

NOW, THEREFORE, BE IT RESOLVED that the Town of Fairfax is making a good faith effort to gain HCD certification of its Housing Element by January 31, 2014 by having retained the professional services of a qualified sub-consultant that is making amendments to its Housing Element, in order to comply with the OBAG funding requirements; and

BE IT FURTHER RESOLVED that compensation for the said sub-consultant have already been funded within the Towns Department of Planning & Building Services annual budget; and

BE IT FURTHER RESOLVED that this work is being conducted in a timely manner and directed by said Department staff working in close concert with the prime planning consultant and the said sub-consultant for the Town and that the Town staff on the consultants feel strongly the Town will gain HCD certification by January 31, 2014.

The foregoing Resolution was duly introduced and adopted at a regular meeting of the Town Council of the Town of Fairfax held in said Town on the 5th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

JOHN REED, MAYOR

Attest:

Deputy Town Clerk