



# TOWN OF FAIRFAX

## STAFF REPORT

### February 5, 2014

**TO:** Mayor and Town Council

**FROM:** Jim Moore, Director of Planning and Building Services <sup>GT</sup>

**SUBJECT:** Adoption of a resolution establishing a Climate Action Committee (CAC) as a subcommittee of the General Plan Implementation Committee (GPIC)

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#### **RECOMMENDATION**

Adopt a resolution establishing a Climate Action Committee (CAC) as a subcommittee of the General Plan Implementation Committee (GPIC) to implement the Town's Climate Action Plan (CAP)

#### **DISCUSSION**

The Town of Fairfax 2010 – 2030 General Plan calls for the creation of a Climate Action Committee (CAC) to implement the Town's Climate Action Plan (CAP) in order to mitigate the production of green-house gas (GHG). Earlier this evening, the Council considered the adoption of the CAP. The formation of a CAC is recommended by GPIC to implement the adopted CAP.

GPIC suggests that the CAC be created as a subcommittee of GPIC. The GPIC proposes the following:

- Town staff not be required to attend the CAC meetings, in order to lighten the load of staff.
- The CAC would allow residents of the adjacent unincorporated areas to be members so as to widen the pool of potential applicants.
- CAC meetings would be noticed.
- A member of GPIC will chair the CAC so that the GPIC is better informed of the progress of the CAC in implementing the CAP.
- GPIC would be responsible for interviewing and selecting (or removing) applicants for CAC membership.
- CAC membership is limited to no more than seven (7) individuals, with a maximum of two members from GPIC.
- The CAC will provide an annual action plan to the GPIC for approval and recommend any CAP amendments to the GPIC. The GPIC will, in turn, provide periodic updates to the Council on the activities of the CAC as well as recommend CAP revisions to the Council.

#### **FISCAL IMPACT**

None

#### **ATTACHMENTS**

Resolution No. 14-\_\_\_\_

## RESOLUTION NO. 14-\_\_

### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX ESTABLISHING A CLIMATE ACTION COMMITTEE (CAC) AS A SUBCOMMITTEE OF THE GENERAL PLAN IMPLEMENTATION COMMITTEE (GPIC)

**WHEREAS**, the Town Council adopted the 2010 - 2030 General Plan on April 4, 2012 with CEQA review thereof; and

**WHEREAS**, the Conservation Element within the 2010 -2030 General Plan calls for the creation of a Climate Action Plan or CAP (Program CON-1.1.1.3); and

**WHEREAS**, the Conservation Element also calls for the creation of a Climate Action Committee (CAC) whose primary responsibility is to create and implement the CAP; and

**WHEREAS**, the formerly convened General Plan Implementation Committee (GPIC) has completed a draft Climate Action Plan and recommends that the Town Council create a CAC in order to monitor and facilitate the implementation of the goals and objectives of the CAP; and

**WHEREAS**, the GPIC recommends that the CAC be created as a subcommittee of GPIC, and open to members beyond those on GPIC proper; and

**WHEREAS**, the GPIC recommends that CAC membership allow for residents of the Town of Fairfax and residents of the Town's adjacent unincorporated areas; and

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Fairfax does hereby establish the Climate Action Committee (CAC) to implement the Climate Action Plan (CAP) with the following duties and responsibilities:

- A member of GPIC will chair the CAC, to provide a mechanism for GPIC to monitor the progress of the CAC and CAP implementation;
- GPIC will be responsible for interviewing, selecting, and removing applicants for CAC membership;
- The CAC membership will be limited to no more than seven (7) individuals with a maximum of two members from GPIC;
- CAC meetings will be noticed;
- The CAC will provide an annual action plan to GPIC for approval and recommend any CAP amendments to the GPIC, who will in turn provide periodic updates to the Council on the activities of the CAC as well as recommend CAP revisions to the Council;
- Town staff will not be required to attend the CAC meetings.

The foregoing Resolution was duly passed and adopted at a regular meeting of the Town Council of the Town of Fairfax held in said Town on the 5<sup>th</sup> day of February 2014, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Attest:

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DAVID WEINSOFF, Mayor

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Michele Gardner, Town Clerk