



# TOWN OF FAIRFAX

## STAFF REPORT

### September 2, 2015

**TO:** Mayor and Town Council

**FROM:** Garrett Toy, Town Manager *GT*

**SUBJECT:** Approve the creation of a sidewalk repair program

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#### **RECOMMENDATION**

Authorize the Town Manager to develop a sidewalk repair program which includes the payment of building permit fees and provides matching grants up to \$500 per application.

#### **DISCUSSION**

In the FY15-16 budget, the Council allocated \$10,000 to fund a sidewalk repair program. The basic parameters of the program are the payment of building fees on behalf of applicants (approx. \$500) and a matching grant of up to \$500. The total cost of sidewalk repair will vary based on the area to be repaired, but it will cost significantly more (e.g., \$5,000-\$10,000) than the \$500 grant. For budgetary purposes, the Town pays the building permit fees on behalf of applicants as opposed to waiving the fee. Applicants will be reimbursed up to \$500 after the project is completed. The program will also require the submittal of applications and other appropriate documentation.

#### **FISCAL IMPACT**

The FY15-16 CIP budget (Project 53-804, pg. 88) allocates \$10,000 for the program which would probably fund up to 10 applications. The Council can always allocate more funds to the program if it is highly successful.

#### **ATTACHMENTS**

None