



TOWN OF FAIRFAX

STAFF REPORT

November 4, 2015

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager ↵

SUBJECT: Accept report of winter furlough days for Town Hall employees between December 24th and January 1st

RECOMMENDATION

Accept report

DISCUSSION

Pursuant to Resolution 13-54, the Town Manager has established the exact dates of this year's winter furlough for Town Hall employees (excludes Public Works and Police Department employees) and is reporting to Council.

This year, Town Hall offices will be closed from December 24th through January 1st. The furlough is as follows, with regular holidays in boldface and furlough days underlined:

December 2015 – January 2016

<u>S</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>TH</u>	<u>F</u>	<u>S</u>
				24	25	26
27	<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>	01	

Town Hall offices will reopen on Monday, January 4, 2016.

FISCAL IMPACT

None, except for a slight savings in energy costs with the closure

ATTACHMENT

None