



TOWN OF FAIRFAX

STAFF REPORT

January 13, 2016

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager *GT*

SUBJECT: Approve purchase of 26 recycling and trash stations to replace the existing receptacles and add new stations in the downtown area

RECOMMENDATION

- 1) Authorize the Town Manager to purchase 26 recycling and trash cart stations from SECURR, in an amount not to exceed \$18,000, to replace the existing trash and recycling receptacles and to add new stations in the downtown area.
- 2) Appropriate \$3,000 from the Capital Improvement Program (CIP) fund balance reserve (Fund 53) to CIP Project 53-804.

DISCUSSION

The FY15-16 budget allocates \$15,000 for the new recycling and trash stations in downtown. The primary benefit for replacing the existing receptacles with these new stations referred to as "cart garages" are that Marin Sanitary will now be able to service these stations because MSS's standard 32 gallon recycling and garbage cart bins can fit into the new stations. In addition, the Town's existing recycling and trash stations are weathered and in disrepair and require replacement.

Mayor Goddard has walked the downtown and determined that 26 stations are needed to replace existing and to add new stations in the downtown with the goal of maximizing recycling. Attached is a quote from SECURR which manufactures the cart garages. The Mayor and staff are recommending the purchase of the SECURR brand of stations because MSS is familiar with the product (The Town of Ross purchased a larger version of the stations).

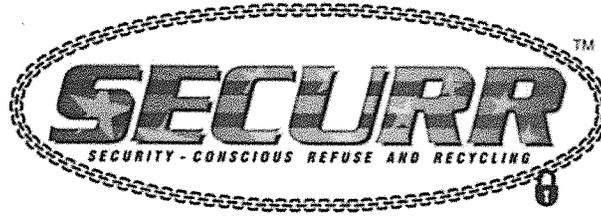
The Town does receive a discount for purchasing a minimum of 25 stations. However, even with the discount, the amount exceeds the Town Manager's authority of \$15,000 and thus requires Council approval.

FISCAL IMPACT

The cost of \$17,552 to purchase 26 stations is approximately \$3,000 higher than the budgeted amount of \$15,000. Monies are available in the CIP Fund Balance (Fund 53) due to cost savings from the Manzanita Slide Repair project.

ATTACHMENT

Quote



Equipment Proposal

Customer: TOWN OF FAIRFAX
Attention: Garrett Toy
Ship To: FAIRFAX, CA 94930

Date: Dec 10, 2015
Phone: (415) 458-2345
Fax:
Email: gtoy@townoffairfax.org

Equipment Proposed	Model #	Color	Qty	Unit Price	Ext. Price
32 GAL CART GARAGE, SOLID WITH NO SIDE PANELS - QTY 25-49 Description: SOLID COLOR, RECYCLE LABELS IN WHITE, NO POLY CARTS	CG32	Forest Brown	13	\$592.00	\$7,696.00
32 GAL CART GARAGE, SOLID WITH NO SIDE PANELS - QTY 25-49 Description: SOLID COLOR, LANDFILL LABELS IN WHITE, NO POLY CARTS	CG32	Black	13	\$592.00	\$7,696.00

Liftgate Required: Yes

Equipment Total:	\$15,392.00
Tax:	\$1,385.28
Shipping / Handling*:	\$774.00
Total:	\$17,551.28

Terms
All first time customers and all orders under \$15,000 are payable by check or credit card in advance of shipment. Repeat orders over \$15,000 are Net 30 days on approved credit. All Orders FOB Ontario, California unless specified Standard Colors are Forest Brown, Fir Green, Black, Olive Green and Sky Blue Lead time is approximately 45 Days ARO, and will be confirmed at time of order. Quote is valid for 30 days with the exception of the freight charges.

Cory Coulter

1390 S. Milliken Avenue; Ontario, CA 91761
 Phone: (909) 605-0538 Fax: (909) 605-7780
 Email: sales@securr.com