



# TOWN OF FAIRFAX

## STAFF REPORT

### September 7, 2016

**TO:** Mayor and Town Council

**FROM:** Garrett Toy, Town Manager &

**SUBJECT:** Authorize the Town Manager to contract for repairs for Meadow Way Bridge in an amount not-to-exceed \$25,000.

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#### **RECOMMENDATIONS**

- 1) Authorize the Town Manager to contract for repairs for Meadow Way Bridge in an amount not-to-exceed \$25,000.
- 2) Appropriate \$25,000 from General Fund Reserves to Meadow Way Bridge (Fund 51-856)

#### **DISCUSSION**

In Fall 2015, the Town made emergency repairs to the Meadow Way Bridge based on a recommendation from Caltrans. Unfortunately, the bridge continues to deteriorate while we continue to work with the neighborhood on the design of the replacement bridge. Specifically, hundreds of screws in the running boards are starting to "pop up" due to dry rot in some of the floor beams. This condition does not affect the bridge structurally, but the residents are concerned about the impact to vehicles and pedestrians crossing the bridge.

Staff has been working with the bridge engineer to explore cost-effective options, as well as meeting with contractors for on-site consultations. We believe we have developed a cost effective approach and have requested estimates from contractors.

We anticipate the work may cost upwards of \$25,000, which exceeds the Town Manager's authority. Per Town code, projects under \$45,000 can be negotiated and the contract is not subject to public bidding requirements. Staff is seeking a "not-to-exceed" authority which would allow us to begin the repair prior to the next Council meeting.

The project may require a short closure (4-5 hours with access for emergency vehicles) of the bridge to expedite repairs. The residents would be informed of any such closures.

#### **FISCAL IMPACT**

These costs are not eligible for any funding by Caltrans.

AGENDA ITEM # 11