



TOWN OF FAIRFAX

STAFF REPORT

October 5, 2016

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager

SUBJECT: Accept report of winter furlough days for Town Hall employees from December 23rd through January 3rd

RECOMMENDATION

Accept report

DISCUSSION

Pursuant to Resolution 13-54, the Town Manager has established the exact dates of this year's winter furlough for Town Hall employees (excludes Public Works and Police Department employees) and is reporting to Council.

This year, Town Hall offices will be closed from December 23rd through January 3rd. The regular holidays are Dec. 23, 26, 30 (half day), and Jan. 2. The furlough days would be Dec. 27, 28, 29, and 30 (half day), and Jan. 3. Town Hall offices would reopen on Wednesday, January 4, 2016.

Below is a calendar with regular holidays in boldface and furlough days underlined.

December 2016 - January 2017

<u>Su</u>	<u>Mo</u>	<u>Tu</u>	<u>We</u>	<u>Th</u>	<u>Fr</u>	<u>Sa</u>
					23	24
25	26	<u>27</u>	<u>28</u>	<u>29</u>	30	31
01	02	<u>03</u>				

FISCAL IMPACT

None, except for a slight savings in energy costs with the closure

ATTACHMENT

None