



# TOWN OF FAIRFAX

## STAFF REPORT

### November 2, 2016

**TO:** Mayor and Town Council

**FROM:** Michele Gardner, Town Clerk *CG*

**SUBJECT:** Approval of Town Council Meeting schedule for calendar year 2017

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#### RECOMMENDATION

Approve the 2017 regular Town Council meeting schedule below.

#### DISCUSSION

The regular Town Council meetings are set on the first Wednesday of each month. For 2017, staff is recommending the January meeting be held on **Wednesday, January 18<sup>th</sup>** instead of January 4<sup>th</sup>, due to the New Year's Day holiday and winter furlough. Also, staff recommends holding the July meeting on **Wednesday, July 12<sup>th</sup>** instead of July 5<sup>th</sup> due to the July 4<sup>th</sup> holiday.

Therefore, the request is to approve the 2017 regular Town Council meeting schedule as follows:

January 18, 2017	July 12, 2017
February 1, 2017	August 2, 2017
March 1, 2017	September 6, 2017
April 5, 2017	October 4, 2017
May 3, 2017	November 1, 2017
June 7, 2017	December 6, 2017

Note: In setting the Town Council meeting schedule for the coming year, staff has considered major national and religious holidays.

#### FISCAL IMPACT

None

#### ATTACHMENTS

None

AGENDA ITEM # 4