

**TOWN OF FAIRFAX  
STAFF REPORT**

**To: Mayor, Members of the Town Council**

**From: Michael Rock, Town Manager**  
**Kathy Wilkie, Public Works Director**



**Date: August 4, 2010**

**Subject: Approve the Notice of Completion for the Sir Francis Drake Resurfacing Project – June Ct to the West Town Limit.**

**RECOMMENDATION**

Approve the Notice of Completion for the Sir Francis Drake Resurfacing Project – June Ct to the West Town Limit.

**DISCUSSION**

On May 6, 2009 the Town Council authorized the Director of Public Works to take necessary steps to implement the American Reinvestment and Recovery Act project. On August 5, 2009, the Town Council authorized the Director of Public Works to advertise and award the contract for the Sir Francis Drake resurfacing project.

Ghilotti Bothers, Inc. submitted the lowest bid and was awarded the contract. During construction it was discovered that the Sir Francis Drake resurfacing project included striping and curb ramp elements that were part of the Glen Drive Safe Pathways to School project that had been budgeted since 2006. The budget for the resurfacing project was \$360,000 and the Safe Pathway to school project budget was \$48,000 for a total budget of \$408,000. Ghilotti Bothers, Inc. met all the terms and condition of the contract, and completed the overlapping projects for a total cost of \$ 383,372.63 as of June 30, 2010. The Town is required to file a Notice of Completion with the Marin County Recorder's office. The Notice of Completion is attached.

**FISCAL IMPACT**

All retention and any other monies owed to the Contractor will be released upon recordation of the Notice of Completion. The Town will be reimbursed \$167,000 in ARRA funds and \$48,000 in Measure A Safe Pathways to School funds totaling \$215,000. Measure A Local Streets and Roads funds in the amount of \$67,000 and Measure F funds in the amount of \$101,372.63 were used for the remaining balance of \$168,372.63.

**ATTACHMENTS**

1. Sir Francis Drake Resurfacing Project Notice of Completion

COMPLETE THIS INFORMATION:  
RECORDING REQUESTED BY:  
**Town of Fairfax**

AND WHEN RECORDED MAIL TO:

Town Clerk  
**Town of Fairfax**  
**142 Bolinas Road**  
**Fairfax, CA 94930**

THIS SPACE FOR RECORDERS USE ONLY

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TOWN OF FAIRFAX  
NOTICE OF COMPLETION

**NOTICE IS HEREBY GIVEN:**

1. That on the **30th of June 2010**, the public works project known as:

**Sir Francis Drake Resurfacing – June Court to the West Town Limit**

was completed upon the property at the following location:

**Sir Francis Drake Boulevard in the Town of Fairfax**

2. That the name and address of the party filing this Notice is:

**Department of Public Works, 142 Bolinas Road, Fairfax, CA 94930**

3. That the name and address of the contractor responsible for the construction of said public projects is:

**Ghilotti Brothers, Inc**

4. That the name of said contractor's surety is:

**Fidelity and Deposit Company of Maryland**

5. That the general description of the public project was:

**Roadway resurfacing, striping and curb replacement with a final project cost of:**

**\$383,372.63.**

August 5, 2010  
Date

Kathleen S. Wilkie, Director of Public Works