

# TOWN OF FAIRFAX

## STAFF REPORT

TO: Mayor, Members of the Town Council

DATE: December 1, 2010

FROM: Michael Rock, Town Manager  
Judy Anderson, Town Clerk



SUBJECT: Change of appointment to the Affordable Housing Committee from an Alternate to a Regular member

### Recommendation

Staff recommendation is to change the appointment of Philip Green to that of a regular member of the Affordable Housing Committee as authorized by the attached resolution.

### Discussion

Mr. Green was appointed to serve as an alternate member of the Affordable Housing Committee at the November 3<sup>rd</sup> Council meeting because the number of members allowed on the committee was not clear. Further review of the resolution establishing the Affordable Housing Committee shows that the resolution clearly states that "The Affordable Housing Advisory Committee shall consist of at least three citizens who reside within Fairfax..." Therefore, it is appropriate and fitting that Philip Green be appointed as a regular member of the Committee.

### Fiscal Impact

None

### Attachments

Resolution No. 2555-A

AGENDA ITEM # 8

**RESOLUTION NO. 2555-A**

**A RESOLUTION OF THE TOWN COUNCIL OF THE  
TOWN OF FAIRFAX ESTABLISHING THE  
AFFORDABLE HOUSING ADVISORY COMMITTEE**

Whereas, the Fairfax Town Council has determined that providing affordable housing in the Town of Fairfax is critical to ensuring social and economic diversity; and

Whereas, the Fairfax Town Council has worked diligently to update the Housing Element of the General Plan; and

Whereas, the Town has had the assistance of the Planning Commission in developing a "Mixed Use Overlay Zone" to be applied to identified commercial sites to allow more flexibility in zoning to make the creation of affordable units possible; and

Whereas, the Town has a number of citizens who have extensive professional experience in the area of affordable housing who could provide valuable input in shaping the Town's affordable housing policies; and

Whereas, the Town Council recognizes the need for sound policymaking in affordable housing and finds that an Affordable Housing Advisory Committee will help to address that need.

NOW, THEREFORE, BE IT RESOLVED that the Fairfax Town Council does hereby establish an Affordable Housing Advisory Committee to advise the Council on matters relating to affordable housing in Fairfax;

The Affordable Housing Advisory Committee shall consist of at least three citizens who reside within Fairfax and two Council Members; and

Membership on the Affordable Housing Advisory Committee shall be approved by the Fairfax Town Council from applications submitted by interested Fairfax residents. The Town Clerk shall publish a notice announcing the availability of positions on the Affordable Housing Advisory Committee whenever a vacancy becomes available; and

Members of the Affordable Housing Advisory Committee shall serve four year terms; and

The Committee, through the Town Clerk, shall provide notice of its meetings in accordance with the Brown Act; shall keep action minutes of its meetings, and such minutes shall be kept on file with the Town as a public record;

The Town of Fairfax shall provide such services and space as reasonably necessary to effectuate the orderly meetings and purposes of the Affordable Housing Advisory Committee;

Said Committee shall meet as frequently as the scope of its work shall require with meetings called by the Chair of the Committee;

Said Committee shall be chaired by the Town's representative to the Marin County Affordable Housing Task Force; and

The purpose of said Committee will be to discuss affordable housing issues and to advise the Town Council, Town staff and the Planning Commission on related matters.

The foregoing Resolution 2555 was duly introduced and adopted at a regular meeting of the Town Council of the Town of Fairfax held in said Town on the 2nd day of July, 2008, by the following vote:

AYES: Bragman, Brandborg, Maggiore, Tremaine, Weinsoff  
NOES: None

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Mary Ann Maggiore, Mayor

Attest:

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Judy Anderson, Town Clerk