

**TOWN OF FAIRFAX
STAFF REPORT**

TO: Mayor, Members of the Town Council

FROM: Michael Rock, Town Manager 
Jim Moore, Planning and Building Services Director

DATE: February 3, 2010

SUBJECT: Council Report: Progress on the General Plan Update

DISCUSSION

The Planning Commission has instigated a subcommittee process that is intended to help speed up editing of each remaining element. The subcommittee will be comprised 2-3 Planning Commissioners, the Prime General Plan Consultant Mr. Kennings, and staff; members from the Commission will rotate depending on which element is being drafted.

Overall progress to date on each of the remaining six individual elements of Town's General Plan being updated is as follows:

- The Planning Commission is still in the process of reviewing and editing the **Draft Safety Element**; the prime and sub-consultant are drafting an additional chapter to the Safety Element regarding ongoing "*community preparedness*" - and the newly created subcommittee will be meeting twice a month to expedite the Commission's work on this element.
- The General Plan Advisory Committee (GPAC) continues to review the work of an ad-hoc subcommittee that is drafting the **Land Use Element**.
- The GPAC subcommittee along with ad-hoc members from the Open Space Committee and a Planning Commissioner are nearing completion of drafting the **Open Space Element** and will then focus on completing the drafting of the **Conservation Element**.
- The prime consultant and staff are in the process of drafting the **Housing Element**; and the Affordable Housing Committee will be holding a second round of "site capacity studies" for senior housing on the Lutheran Church site on February 17, 2010 (changed from January 20th due to scheduling consultants).
- The prime and sub-consultants have completed the background study for the **Noise Element**, and will eventually begin drafting this final element.

Please note: after all six remaining elements have been reviewed by the Town Council, all eight drafted elements of the updated General Plan will be "packaged" for Council's final review and adoption pending environmental review.