

**TOWN OF FAIRFAX
STAFF REPORT**

To: Mayor, Members of the Town Council

From: Michael Rock, Town Manager 

Date: March 3, 2010

Subject: Report on Parks and Recreation Commission Joint Meeting with San Anselmo

DISCUSSION

The Fairfax and San Anselmo Parks and Recreation Commissions met on February 16, 2010. The following topics were discussed:

Fairfax/San Anselmo MOU on Jointly Sponsored Recreation Programs

The consensus was that the MOU was functioning at a higher level than in previous years. This is attributed to Dave Donery being in the position of the Community Services Director and Camille's direct involvement in starting up the FOCAS program. The Town of Fairfax will have to re-examine if the 15% net revenue generated through the joint programs is sufficient in covering the costs incurred by the Town, namely building maintenance for the activities offered. The MOU will be up for renewal in August 2010, at which time the two Commissions will meet again.

Community Outreach Strategies

Dave Donery reported that the Town of San Anselmo should have on-line registration available in March, which will greatly enhance their process. The results of a survey conducted revealed that customer service could be improved by an easier registration process, which the on-line service will address. The main factors that determine participation in classes is the time of day offered and cost. Other helpful tools include "Rec Reach", a presentation that is made at back to school night at all the elementary & middle schools in the fall. Some additional recreation strategies that will be continued include the Camp Kinder kool-summer camps taught by school teachers to incoming kindergartners. This program may be expanded to those kids entering 6th grade at White Hill Middle School in a version of Summer Shorts camp. Other ideas that will be explored include Project Give Back, a Community Center, partnering with other jurisdictions such as the Town of Ross, and San Geronimo Valley.

Current and Future Challenges

Camille Esposito suggested that next time a survey is conducted, Fairfax classes are included. She would also like to have the results of the survey. The lengthy printing process of the Recreation Guide continues to remain a challenge, as classes must be scheduled about six months in advance to make it into the guide. The on-line registration will allow classes to be offered via a much shorter time frame.

Michael Rock updated the group on the Pavilion Restoration Committee. A grant request of \$2 million was made to the Marin Community Foundation. They have agreed to fund a consultant to conduct an assessment of what is necessary to improve the Pavilion. A \$425,000 federal grant plus \$150,000 in matching funds from the Pavilion Restoration Fund for seismic upgrades has been approved and the construction project for seismically retrofitting the Pavilion will begin in the summer of 2010.