

TOWN OF FAIRFAX

2009-2010 Operating and Capital Improvement Draft Budget



Capital Projects

2008-09 ACCOMPLISHMENTS:

- Completed the Center Boulevard project.
- Completed Pastori Storm Drain Replacement – Phase I, including the Pastori Overlay.
- Completed the Fairfax Creek Channel Reconstruction Project.
- Completed the Parkade Circulation Study.
- Completed the Measure K Phase III Prop 1B Overlay projects.
- Completed the Pavilion Photovoltaic System Design & Installation project

Changes in Budget from FY 08/09

Decrease budget by \$2,105,145 to \$2,132,008 to match projected revenue sources for FY 09/10.

FY 2008-09 GOALS AND OBJECTIVES:

To implement all projects that provide significant flood protection, those with environmental permits for this year, those that are at risk of funding loss if not completed, and those that address public safety.

- Measure K Remaining projects
 - Bolinas Sidewalk Replacement/Enhancement project.
 - Inyo & Spring Overlay
 - Pavilion Floor
 - Other projects approved by Measure K Advisory Committee
- Complete the fiber optic upgrades for the Corp Yard, Town Hall/PD, Fire Station & Youth Center.
- Complete four NTPP Projects including the San Rafael to Fairfax Bicycle Corridor Study, the Parkade Study, Pastori Sidewalk & Sir Francis Drake Bike Lane continuation.
- Complete the Oak Manor sidewalk and Glen Drive crosswalk Safe Routes to School projects
- Continue the annual Sidewalk hazard elimination and Tree Maintenance programs.
- Complete Non- Measure K Roadway resurfacing for Baywood Ct., Belle Ave., & Piper Ct. if funding is available.
- Complete the remaining FEMA projects at Glen Drive Culvert, Peri Park Tennis Courts, Peri Park Bridge and the Pastori Outfall Pipe Replacement

TOWN OF FAIRFAX
TOWN OF FAIRFAX - CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2009/10

Account No.	PROJECT	Project Phase	Estimated Total Project Costs	Expenditures to Date	Requested Funds for FY 2009/10	FEMA/CALEMA	Federal / State Funding	Measure F 06/07	Measure F 09/10	Measure A County Sales Tax	Non-Motorized Transportation Grant Funding	Road Impacts Fees/General Funds/Gas Tax	County of Mann Special Funds	Prop 1B (FY 08/09) Bond Act	MMWD Watershed Grant	Carryover from FY 08-09
1-808	SIR FRANCIS DRAKE BLVD PAVEMENT REPAIRS	Design & Const	\$118,000	\$8,828	\$108,172		\$89,797	\$9,375						\$111,374	\$1,197	
1-870	PERI PARK IMPROVEMENTS	Design & Const	\$144,894	\$32,423	\$112,571											
1-881	SIR FRANCIS DRAKE BLVD SIDEWALK IMPROVEMENTS FROM OLEMA TO BROADWAY (LIBRARY) - NTPP **	Design & Const	\$80,000	\$10,388	\$69,612						\$69,612					
1-882	PASTORI AVENUE SIDEWALK - NTPP **	Design & Const	\$50,000	\$2,857	\$47,043						\$47,043					
1-883	SAN RAFAEL/SAN ALSELMO/FAIRFAX CORRIDOR STUDY FOR BICYCLE ACCESS - NTPP **	Study	\$150,000	\$122,611	\$27,389						\$27,389					
1-885	OAK MANOR SIDEWALK (SAFE PATHWAYS TO SCHOOLS)	Design & Const	\$4,500	\$0	\$4,500					\$4,500						
1-886	GLEN DRIVE CROSSWALK (SAFE PATHWAYS TO SCHOOLS)	Design & Const	\$48,000	\$0	\$48,000					\$48,000						
-NEW	SIR FRANCIS DRAKE RESURFACING June Ct to Town Limits (ARRA)	Construction	\$329,800	\$0	\$329,800		\$187,000		\$37,800					\$50,000		\$55,000
1-521	GLEN DRIVE CULVERT REPLACEMENT	Design & Const	\$112,000	\$15,373	\$96,627	\$96,627										
1-522	PERI PARK BRIDGE REPLACEMENT	Design & Const	\$87,000	\$6,591	\$80,409	\$80,409										
1-523	PERI PARK TENNIS COURT/BANK STABILIZATION	Design & Const	\$427,000	\$32,900	\$394,100	\$394,100										
1-524	PASTORI OUTFALL PIPE REPLACEMENT (FEMA)	Design & Const	\$54,631	\$1,790	\$52,841	\$52,841										
3-804	SIDEWALK HAZARD ELIMINATION PROGRAM	Annual Program	\$20,000	\$0	\$20,000				\$20,000							
3-887	TREE MAINTENANCE PROGRAM	Annual Program	\$15,000	\$0	\$15,000				\$15,000							
3-887	06/10 PAVEMENT REHABILITATION (NON-MEASURE K ROADS)	Design & Const	\$47,000	\$0	\$47,000							\$47,000				
3-888	EMERGENCY WARNING SIREN	Design & Const	\$100,000	\$38,956	\$61,044			\$50,000					\$11,044			
3-904	TAMALPAIS RETAINING WALLS	Design & Const	\$44,200	\$0	\$44,200				\$44,200							\$48,000
3-905	TOWN HALL, PD & FIRE DEPT PAINTING	Design & Const	\$48,000	\$0	\$48,000											
5-719	06/10 MEASURE K - REHABILITATION PROGRAM	Design & Const	\$214,700	\$0	\$214,700							\$214,700				
-NEW	BOLINAS SIDEWALK REPLACEMENT & ENHANCEMENT	Design & Const	\$260,000	\$0	\$260,000					\$131,000						\$4,000
			\$ 2,404,825	\$ 272,817	\$ 2,132,008	\$ 623,977	\$ 286,797	\$ 59,375	\$ 117,000	\$ 233,500	\$ 144,044	\$ 47,000	\$ 11,044	\$ 50,000	\$ 111,374	\$ 1,197

** NTPP = Non-Motorized Transportation Pilot Program - federal grant funding

CAPITAL PROJECTS

FUND:
ACTIVITY:
DEPT NO.

EMERGENCY WATERSHED PROTECTION FUND (49)
PASS THROUGH FUND FOR EWP PROJECTS
878

SUMMARY

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
CAPITAL OUTLAY				
TOTAL DEPARTMENT	472,001	-	7,200	-

ACTIVITY DESCRIPTION

This is a pass-through fund. The Emergency Watershed Protection (EWP) program is funded by the United States Department of Agriculture (USDA), Natural Resources Conservation Service (NRCS). EWP funds emergency measures for runoff retardation and soil erosion prevention to safeguard lives and property from floods, drought, and the products of erosion on any watershed whenever fire, flood or any other natural occurrence is causing or has caused a sudden impairment of the watershed. The property owners of 82 and 88 Creek Road are contributing their own funds, to be supplemented by the EWP. The 12/31/05 storm triggered their eligibility. The Town is acting as the fiscal sponsor, and is incurring no out of pocket expense for this one-time project.

EXPENDITURE DETAIL

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
<u>CAPITAL OUTLAY</u>				
826 ENGINEERING & DESIGN	14,759	-	-	-
827 CONSTRUCTION	418,817	-	-	-
890 MISCELLANEOUS	38,425		7,200	
TOTAL DEPARTMENT	472,001	-	7,200	-

COMMENTS ON EXPENDITURE DETAIL

This activity captures the costs of restoring the creek at 82 and 88 Creek Road.

CAPITAL PROJECTS

FUND:
ACTIVITY:
DEPT NO.

FAIRFAX CREEK RESTORATION (50)
FAIRFAX CREEK RESTORATION
878

SUMMARY

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
CAPITAL OUTLAY	22,779	333,952	515,175	-
TOTAL DEPARTMENT	22,779	333,952	515,175	-

ACTIVITY DESCRIPTION

This activity captures the costs of restoring the creek at 300 Olema Road.

EXPENDITURE DETAIL

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
<u>CAPITAL OUTLAY</u>				
497 PAYROLL TRANSFER	2,198	3,000	-	-
821 RESTORATION & MONITORING	5,897	3,000	2,494	-
825 ENVIRON & PERMITS	-	-	-	-
826 ENGINEERING & DESIGN	14,235	-	68,657	-
827 CONSTRUCTION	450	300,000	443,920	-
828 CONSTRUCTION ENGINEERING	-	27,952	104	-
TOTAL DEPARTMENT	22,779	333,952	515,175	-

COMMENTS ON EXPENDITURE DETAIL

CAPITAL PROJECTS

FUND: GRANTS (51)
 ACTIVITY: VARIOUS
 DEPT NO: 808, 866, 870, 879, 880 & 881

SUMMARY

DESCRIPTION	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
	2007-2008	BUDGET 2008-2009	ACTUAL 2008-2009	BUDGET 2009-2010
CAPITAL OUTLAY	1,348,227	1,450,287	625,851	798,087
TOTAL DEPARTMENT	1,348,227	1,450,287	625,851	798,087

ACTIVITY DESCRIPTION

This activity encompasses the costs of capital projects partially or fully funded by federal and state grants. The balance of the funding will come from Measure F taxes and Gas Tax.

EXPENDITURE DETAIL

DESCRIPTION	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
	2007-2008	BUDGET 2008-2009	ACTUAL 2008-2009	BUDGET 2009-2010
<u>CAPITAL OUTLAY</u>				
497 PAYROLL TRANSFER	6,315	11,000	-	
821 OUTSIDE CONSULTING SVS	10,680	200,000	78,087	79,809
825 ENVIRON & PERMITS	-	-	-	
826 ENGINEERING & DESIGN	158,518	140,347	27,670	79,809
827 CONSTRUCTION	1,172,715	1,035,940	520,093	638,470
828 CONSTRUCTION ENGINEERING	-	63,000	-	
842 SPECIAL DEPT SUPPLIES	-	-	-	
TOTAL DEPARTMENT	1,348,227	1,450,287	625,851	798,087

COMMENTS ON EXPENDITURE DETAIL

The following capital projects are budgeted for fiscal year 2009-2010

- 51-808 Sir Francis Drake pavement repairs (\$109,172)
- 51-870 Peri Park improvements (\$112,571)
- 51-891 Sir Francis Drake sidewalk improvements from Olema to Broadway at the library (\$69,612) - NMPTG
- 51-892 Pastori Avenue sidewalk (\$47,043) - NMPTG
- 51-893 San Rafael/San Anselmo/Fairfax corridor study for bicycle access (\$27,389) - NMPTG
- 51-895 Oak Manor sidewalk (\$54,500) - SP2S
- 51-896 Glen Drive crosswalk (\$48,000) - SP2S
- 51-New SF Drake Resurfacing June Ct to Town Limits (ARRA) (\$329,800) **ALL CONST**

NMPTG = Non-Motorized Pilot Transportation grant funded
 SP2S = Safe Pathways to Schools grant funded
 ARRA = American Recovery & Reinvestment Act

CAPITAL PROJECTS

FUND:
ACTIVITY:
DEPT NO.

STORM DAMAGE RECOVERY (52)
TOWN HALL, FIRE DEPARTMENT, POLICE DEPARTMENT AND
VARIOUS TOWN SITE REPAIRS
513, 515, 517 & 520

SUMMARY

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
CAPITAL OUTLAY	313,891	720,000	202,702	623,977
TOTAL DEPARTMENT	313,891	720,000	202,702	623,977

ACTIVITY DESCRIPTION

This activity encompasses the costs of capital projects for the Creek Road Bridge Bank Stabilization and replacement of the pedestrian bridge in Peri Park which were damaged in the flood.

EXPENDITURE DETAIL

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
<u>CAPITAL OUTLAY</u>				
821 OUTSIDE CONSULTING	277,352	-	76,078	62,398
826 ENGINEERING & DESIGN	-	159,000	11,543	62,398
827 CONSTRUCTION	28,961	561,000	115,082	499,182
842 SPECIAL DEPT SUPPLIES	7,578	-	-	-
TOTAL DEPARTMENT	313,891	720,000	202,702	623,977

COMMENTS ON EXPENDITURE DETAIL

The majority of the funding for these activities will come from FEMA and the State Office of Emergency Services. There are three additional outstanding projects for this fund; Pastori Outfall Pipe Replacement, Glen Drive Culvert, Peri Park Bridge Replacement, and Peri Park Tennis Court Bank Stabilization.

CAPITAL PROJECTS

FUND: TOWN (53)
 ACTIVITY: VARIOUS
 DEPT NO. 804, 859, 867, 868, 870, 871, 872 & 873

SUMMARY

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
CAPITAL OUTLAY	73,941	499,414	130,138	235,244
TOTAL DEPARTMENT	73,941	499,414	130,138	235,244

ACTIVITY DESCRIPTION

This activity encompasses the costs of capital projects funded by Town general revenue allocated to this fund.

EXPENDITURE DETAIL

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
CAPITAL OUTLAY				
821 OUTSIDE CONSULTING SVS	51,311	72,437	21,707	23,524
826 ENGINEERING & DESIGN	-	410,477	456	23,524
827 CONSTRUCTION	22,630	-	107,975	188,195
908 TRANSFER TO 08-OFFICE EQUIPMENT REPL	-	-	-	-
951 TRANSFER TO 51-CIP, GRANTS	-	16,500	-	-
TOTAL DEPARTMENT	73,941	499,414	130,138	235,244

COMMENTS ON EXPENDITURE DETAIL

The following capital projects are budgeted for fiscal year 2009-2010:

- 53-804 Sidewalk Hazard Elimination Program (\$20,000)
- 53-867 Tree Maintenance Program (\$15,000)
- 53-887 Pavement Rehabilitation - Non - Measure K (\$47,000)
- 53-888 Two remaining emergency warning system sirens (\$61,044)
- 53-904 Tamalpai Retaining Walls (\$44,200)
- 53-905 Town Hall, PD & Fire Department Painting (\$48,000)

CAPITAL PROJECTS

FUND:
ACTIVITY:
DEPT NO.

MEASURE K (55)
MEASURE K
719

SUMMARY

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
CAPITAL OUTLAY				
	394,376	1,250,000	942,587	474,700
TOTAL DEPARTMENT	394,376	1,250,000	942,587	474,700

ACTIVITY DESCRIPTION

This activity encompasses the costs of capital improvements funded by Measure K bond proceeds. Funds available of approximately \$1,765,000 originate from the 2006 Third Bonds Offering.

EXPENDITURE DETAIL

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
CAPITAL OUTLAY				
497 PAYROLL TRANSFER	1,674	8,000	-	47,470
821 OUTSIDE CONSULTING SVS	165	-	1,000	
825 ENVIRON & PERMITS	3,563	187,500	-	47,470
826 ENGINEERING & DESIGN	61,585	1,029,500	267,198	379,760
827 CONSTRUCTION	327,388	25,000	667,929	
828 CONSTRUCTION ENGINEERING	-		6,460	
955 TRANSFER TO CIP FUND 51-CTR BL GRANT MATCH	-		-	
994 BOND ADMIN COSTS	-		-	
TOTAL DEPARTMENT	394,376	1,250,000	942,587	474,700

COMMENTS ON EXPENDITURE DETAIL

The total budgeted expenditures for fiscal year 2008-2009 will be \$339,000 of the \$1,765,000 Bonds offering. The Measure K Oversight Committee is involved in prioritizing projects for funding.

Street Resurfacing, Pavilion Floor Resurfacing and Bolinas Sidewalk Replacement & Enhancement, and if funds remaining any projects deemed feasible by the Measure K Oversight Committee.

OPEN SPACE

FUND:
 ACTIVITY: OPEN SPACE (73)
 DEPT NO: OPEN SPACE (73)
 673

EXPENDITURE DETAIL

DESCRIPTION	ACTUAL 2007-2008	ADOPTED BUDGET 2008-2009	ESTIMATED ACTUAL 2008-2009	PROPOSED BUDGET 2009-2010
OPERATING EXPENSES				
811 POSTAGE	-	-	-	-
812 REPRODUCTION	-	-	-	-
871 LIAB. & PROP. INSURANCE	-	-	-	-
890 MISCELLANEOUS	1,000	-	-	1,000
931 BLDGS & LAND	-	29,966	-	-
TOTAL DEPARTMENT	1,000	29,966	-	1,000

ACTIVITY DESCRIPTION

The Open Space Fund was established in June 2004. It is a fiduciary-type fund whose activities are managed by the the Open Space Committee. In March 2005, the Town purchased the Melvin property from donations and an advance from the General Fund. In July 2008 the Town Council authorized the transfer of \$29,996.04 from the General Fund to the Open Space Fund.

