



TOWN OF FAIRFAX
142 BOLINAS ROAD, FAIRFAX, CALIFORNIA 94930

December 18, 2009

Re: 2010 Business License Renewal Application

Dear Business Owner:

As we leave 2009 behind us, we hope you had a good holiday season and that the year was prosperous for you. We would like to let you know how important you are to the Town, its character, and its vitality. You are vital in ensuring that Fairfax keeps its small town charm.

Enclosed is a 2010 Business License renewal application. This form and associated fee is due back to the Town by February 16, 2010. Upon receipt of your application and fee, we will send you a 2010 Business License. If you feel you have received this letter in error and do NOT require a Business License for 2010, please email us at finance@townoffairfax.org and include the name the Business License was sent to and the reason you do not require one. Thank you for your help in streamlining this process.

Please use the fee schedule on the back of the application to calculate the 2010 fee; the fees have not changed since last year. After you have calculated your license fee, please mail the application back to us with a check payable to the Town of Fairfax. A return envelope has been enclosed for your convenience.

Also enclosed is a Business Emergency information sheet on the back of this letter. This form should be filled out by businesses that are physically located in Fairfax. Information from this sheet will be forwarded to the Police Department and entered into our MEANS system. MEANS is an acronym for Marin Emergency Alert Notification System. It is a telephone warning system owned and operated by the County, and used to alert merchants of imminent danger due to fire, flood, earthquake or other emergency. It will allow us to better serve you in future emergency situations. Please fill out and return the form if you are a business that is physically located in Fairfax. Please respond even if you responded last year as we need to confirm contact information. Thank you for your help.

If you have any questions, please call Susan Waters, Administrative Assistant, at 458-2342. Thank you. We wish you a successful 2010 and appreciate you selecting Fairfax as your place of business!

Sincerely,

Laurie Ireland-Ashley
Finance Director
Town of Fairfax