

TOWN OF FAIRFAX

MAINTENANCE WORKER II

DEFINITION

Under supervision, to perform a variety of semi-skilled or skilled street, park, equipment or building maintenance tasks in the Public Works Department of the Town of Fairfax, and to perform related work as required.

DISTINGUISHING CHARACTERISTICS

This is the journey level class in the maintenance series. Incumbents are expected to have an experienced working knowledge of tools and work methods in one or more of the functional areas.

This class is distinguished from Maintenance Worker III by the absence of regular assigned lead worker responsibilities and is distinguished from the Maintenance Worker I class by the journey level experience required.

EXAMPLE OF DUTIES

Street Maintenance Performs a variety of semiskilled and skilled maintenance tasks including seal coating, pothole or plant mix patching, tree trimming, cat tracking, centerline striping, edgeline slopes; replaces catch basins, retaining walls, guard rails, headwalls and other general street maintenance work as required. May operate street sweeper for the purpose of cleaning leaves, trash and other litter from Town streets; operates town trucks or rental equipment.

Parks Maintenance Performs a variety of semiskilled and skilled maintenance work such as cultivating, planting, moving, watering and fertilizing assigned grounds areas. Performs street trimming and other horticultural tasks, performs weeding, litter pickup and general beautification of public landscaped areas.

Operate grounds maintenance equipment and a variety of hand and power tools including jackhammers, power mowers, sprayers, fertilizer spreaders, concrete saws, and related equipment as required in the maintenance of parks and grounds.

Building Maintenance – Performs minor carpentry and painting repair work such as shelving, remodeling storerooms, making benches, etc. Performs electrical work, such as changing wall switches, plugs, fuses, fixtures, etc. Makes minor emergency plumbing and sewer repairs. Services the thermostat heating equipment controls, cleans and services filters, motors and blowers of air conditioning and heating systems. Performs related duties as assigned.

Equipment Maintenance - Performs vehicle and equipment inspections, makes minor repairs and field adjustments as required; keeps maintenance records on vehicles and equipment.

EMPLOYMENT STANDARDS

Equivalent to the completion of the twelfth grade. Possession of, or the ability to obtain within 90 days, a valid California Class B driver's license and at least one year experience as the equivalent of a Maintenance Worker I with the Town of Fairfax.

KNOWLEDGE OF:

Pertinent City rules, regulations, policies, and procedures pertaining to area of assignment; specific methods, tools, materials, and equipment used in installation, repair, and maintenance activities; repair and maintenance procedures and practices; safe work practices and policies; pesticide application laws and regulations.

ABILITY TO:

Work well without supervision; get along well with the public and other crew members; understand and follow verbal and written instructions including rough working diagrams; operate various motorized light and heavy construction equipment; service and make minor repairs and adjustment to equipment; direct the work of others in the absence of a Maintenance Worker III or Senior Maintenance Worker.

PHYSICAL DEMANDS

Work outside in a variety of climatic conditions; operate various air, electric, gasoline and hydraulic power equipment used in the work.

Intermittently, sit while driving, operating equipment, or completing forms/work papers; stand, bend, squat, climb, kneel, twist and reach while inspecting or repairing, digging or clearing, and using various tools and equipment; perform simple and power grasping, pushing, pulling, and fine manipulation; distinguish colors used in marking utility facilities, and lift or carry weight of 100 pounds or less. Establish and maintain effective working relationships with those contacted in the course of work.

WORKING CONDITIONS

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts, works outdoors under adverse conditions such as in hot and/or humid or cold and/or stormy weather; works in confined spaces and with hazardous materials; nights, weekends, and holidays; works overtime and on-call and may travel locally within the County.

MONTHLY SALARY SCHEDULE

Class Title	Step A	Step B	Step C	Step D	Step E
Maintenance Worker II	\$3354	\$3521	\$3697	\$3882	\$4076

DATE: 1-13-10

APPROVED: 