

Town of Fairfax
Parks and Recreation Commission (PARC)

Don Morgan, Chair; Yvonne Roberts, Vice Chair; Elon Rosenfeld, Richard Pedemonte, Karen Arnold, Maya Meissner, Youth Commissioner, Shoshana Parry, Artist in Residence

Minutes of Regular
Fairfax Parks and Recreation Commission Meeting
Tuesday, January 16, 2007
7:00 –9:00 p.m.
Youth Center
16 Park Road

PARC Commissioners in attendance: Don Morgan, Richard Pedemonte, Elon Rosenfeld, Yvonne Roberts

Staff in attendance: Maria Baird

Others in attendance: Camille Esposito, Katie Mertz

The minutes of the December meeting were approved.

1. Ongoing Business

a) **Items added to Town Element (GPAC)**- In Karen's absence, Maria reported that the majority of PARC's recommendations were incorporated into the Town's General Plan. The following revisions were made"working with *property owner* adjacent to creek" rather than "*Street Street Plaza*". Pavilion parking lot upgrade to be brought to Americans with Disabilities Act standards (this would have occurred regardless). The last comment on eliminating culverts did not get included.

b) **Report from San Anselmo Recreation** –Katie gave an update on the progress of the MOU between the towns of Fairfax and San Anselmo. The latest brochure is a great reflection of the integration of the two programs. She announced that the new badmitton class that did not make it into the program guide will begin this Friday evening in the Pavilion, from 7-9 p.m. Equipment has been ordered, and a volunteer facilitator (Adrienne Miller) is overseeing the class.

Children's Theater Program-Katie announced there is a language school in San Francisco, called "Ola Kids" that is interested in branching out into San Anselmo or Fairfax. They teach Spanish & Chinese to pre-schoolers. They are looking for a facility that is up to day-care standards to conduct their class. Katie will investigate this option further.

- c) **Pavilion Inventory**-It was stressed by both Katie and Camille, Toddler Playgroup supervisor, that some closets in the Pavilion needed to be cleaned out. It will benefit the storage of new equipment that has been ordered, as well as eliminate unnecessary items that have accumulated in the building. In addition, there is storage space in the basement of the Pavilion. **ACTION ITEM: A spring cleaning of the building will be organized by PARC in the near future. Elon will ask Shoshana to help with this effort.**

2. New Business

- a) **Toddler's Playgroup**-Camille reported that the playgroup now has 30 kids that attend on Wed.-Fri. Some days attendance is up to 40-50 children. There are some maintenance issues with the Pavilion that need to be addressed. These include: malfunctioning heaters, status of Pavilion after CYO basketball games (trash not picked up). **ACTION ITEM: An outdoor bulletin board will be ordered by Katie, to list activities taking place inside. In addition, a poster will be placed inside with a checklist for rules of use. Lastly, Maria will obtain a duplicate key so when the janitor is cleaning, the door can still be unlocked.**
- b) **Easter Egg Hunt**-PARC is looking for volunteers to assist with planning this event, which is scheduled for Saturday, April 7th at 10:00 a.m. By consensus, it will once again be held in Bolinas Park, rather than Peri Park. There was a request that the Easter Bunny arrive via firetruck, for a more dramatic entrance. Maria will discuss this with Captain Craig Carroll.
- c) **Fairfax Festival**- Richard distributed a suggested fee setting policy, similar to other Bay Area festivals (attached). The committee reviewed and approved the fees to be charged for the 2007 Fairfax Festival. As previously suggested by the Town Council, any appeals will be heard by PARC. It was suggested that more activities be proposed for teen-agers.

3. Old Business

- a) **Update on New Year's Eve event**-In Shoshana's absence, Yvonne reported on this successful party. There were 250 attendees, and \$1,000 was raised. The group will acknowledge Shoshana with a gift certificate for all her hard work.

Next Meeting: Scheduled for Tuesday, February 13th at 7:00 p.m. at the Youth Center.

Meeting adjourned at 9:00p.m.

2007 FAIRFAX FESTIVAL FEES

The festival committee proposes the following fees for the 2007 Fairfax Festival:

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|---------------------------------------|------------------------------|
| FLEA MARKET | \$100.00 |
| CRAFTS | \$200.00 |
| ECO FEST | \$25.00 TO \$125.00 |
| NON PROFIT GROUPS | \$0 TO \$20.00 |
| FOOD | |
| Non profit full menu | \$350.00 |
| Non profit cart or small booth | \$100.00 |
| For profit full menu | \$600.00 |
| For profit cart or small booth | \$300.00 |
| BEER | 25% OF SALES |
| WINE AND BEER SAMPLING | 20% OF SALES |
| MISC COMMERCIAL VENDOR | TBD |
| SPONSORS | \$200.00 TO \$1500.00 |