

Town of Fairfax  
Parks and Recreation Commission (PARC)

Elon Rosenfeld, Chair; Yvonne Roberts, Vice Chair; Richard Pedemonte, Karen Arnold, Maya Meissner, Youth Commissioner, Shoshana Parry, Artist in Residence, David Smadbeck

Minutes of Regular  
Fairfax Parks and Recreation Commission Meeting  
Wednesday, October 17, 2007  
7:00 –9:00 p.m.  
Youth Center  
16 Park Road

PARC Commissioners in attendance: Elon Rosenfeld, Karen Arnold, Yvonne Roberts, Richard Pedemonte, Shoshana Parry; David Smadbeck. Staff in attendance: Maria Baird, Camille Esposito

The minutes of the September meeting were approved.

1. Ongoing Business

- a) **Staff report-** Camille Esposito, Pavilion Playgroup coordinator, attended the meeting to check-in prior to the programs kick-off in the fall. She will start up the toddler's group again on November 1<sup>st</sup>. A list of instructors/staff will be forwarded to the Police Dispatcher for key distribution to closets, etc. The general public will only be allowed the external door key. Karen prepared a list for distribution; Camille will update and forward it to Maria for finalization. Camille indicated she would like to offer the playgroup Mon.-Fri., rather than just Wed.-Fri. The new days will be accommodated, pending availability of space in the Pavilion. Camille mentioned that the owner of Revolution 9, a new store in town, would like to offer art classes for children in the shop's back room.
- b) **Joint meeting with San Anselmo Park & Rec-** Karen announced the joint meeting has been rescheduled for Thursday, November 1<sup>st</sup> at 7:30 p.m. in San Anselmo, Town Hall Chambers. Yvonne will prepare a list of topics for discussion; Doug Long of San Anselmo Recreation will prepare the agenda since they are hosting the meeting. The deadline for the San Anselmo Winter Rec guide is October 23<sup>rd</sup>.
- c) **Women's Club and Pavilion Building Use Guidelines-**Karen distributed a draft policy for each facility (see attached). Other commissioner's

comments will be incorporated, and the policies will be finalized. Maria will forward to Linda Kelly for review. Metal signs will be made for the Pavilion, stating conditions of use. Laminated signs will be prepared for the Women's Club, for the same purpose.

### 3. New Business

- a) **Halloween event**-This year's Haunted House has been cancelled. The Chamber of Commerce is planning a Halloween parade. PARC members will assist with decoration in Bolinas Grove. Yvonne will inquire into a musical performance for the young trick-or-treaters.
- b) **New Year's Eve event**-Shoshana announced the theme of this year's party will be "Roaring Twenties". Elon has 150 chairs from the Fairfax Players he would like to move into the Pavilion so they will be available for future events.
- c) **Kaleidoscope display**-This project will be postponed until Spring 2008. Proceeds from the New Year's Eve event will benefit the production of the kaleidoscope.

### 4. Old Business

- a. **Peri Park playground update**-David agreed to contact Madeleine, the new parent volunteer for the park, to arrange a clean-up day schedule. PARC will sponsor, and Madeleine will organize helpers.
  - b. **Marquee/Sign on the Parkade report**- Richard reported the frame on the marquee will be made from plywood, to resemble the town signs.
  - c. **Pavilion Restoration**-The following funds are available: \$104,592 (2002 Resources Bond Act); \$19,903 (Roberti Z Bey Block Grant); \$115,408 (Peri Park Renovation Phase) from the California State Parks Department. Once the new Public Works Director is on board, PARC commissioners would like to request a meeting with him.
  - d. **Creek grant update**- The final report was submitted by Stetson Engineers. The remaining \$5,000 grant payment will be received soon.
5. **Other Business**-Karen announced Susan Shannon of the San Geronimo Valley Club has requested PARC sponsor a Valentine's Day dance for middle school aged kids in the Pavilion. A formal request will be made at the next meeting. Next year's Fairfax Festival will take place on June 14 & 15, 2008. The next meeting was scheduled for Monday, November 19<sup>th</sup> at 7:00 p.m.

Meeting adjourned at 9:00 p.m.

