

Town of Fairfax  
Parks and Recreation Commission (PARC)

Elon Rosenfeld, Chair; Yvonne Roberts, Vice Chair; Richard Pedemonte, Karen Arnold, Maya Meissner, Youth Commissioner, Shoshana Parry, Artist in Residence, David Smadbeck

Minutes of Regular  
Fairfax Parks and Recreation Commission Meeting  
Tuesday, January 22, 2008  
7:00 –9:00 p.m.  
Youth Center  
16 Park Road

PARC Commissioners in attendance: Elon Rosenfeld, Karen Arnold, Yvonne Roberts, Richard Pedemonte, Maya Meissner, David Smadbeck. Staff in attendance: Maria Baird, Ken Hughes

The minutes of the December meeting were approved.

1. Ongoing Business

- a) **Rules & Conditions of Use for Tennis Courts-** Police Chief Ken Hughes attended the meeting to discuss citizen complaints that have been filed with the police department over an individual who plays amplified music at the tennis courts. The resident has complained 35 times, and it has escalated to a confrontation between the two individuals. Maria distributed the handout on rules governing the tennis courts, which does not currently prohibit loud music. PARC officials will determine if this is something they want to include in the regulations. **ACTION ITEM: Chief Hughes will forward the Town's noise ordinance to Park & Rec members via Maria, to see what the guidelines currently allow. In addition, PARC members will explore what tennis etiquette other communities follow. Karen will check in San Anselmo & Mill Valley; Maria will look in Novato.**
- b) **Grant opportunities-**Yvonne distributed grant opportunities she has researched in her new position as Management Analyst to the Town. (Attached) She also included information on the City of San Rafael's Special Events Calendar, which is on their website. **ACTION ITEM: Maria will contact San Rafael to find out the type of software it requires, to see if a similar program can be used in Fairfax.**
- b) **Goals for 2008-**Maria distributed a copy of last year's goals as a reference point. PARC members will review the previous year's goals and bring

revisions to include 2008 visions to the next meeting. Many of the 2007 goals have been reached, with some remaining as ongoing.

c) **Meeting dates for 2008**-The following dates for meetings were set:

- February 26
- March 18
- April 15
- May 20
- June 17
- July 15
- August 19
- September 16
- October 21
- November 18
- December 16

### 3. Old Business

- a) **Ice skating event**-This event was a huge success, bringing in 750 attendees over the two day period. PARC raised \$500 from the bake sale. Maria has reserved the Pavilion for January 2 & 3, 2009 to offer the event again next year. She has communicated to BH Skating that the Town is interested in securing its ice skating rink once again. A deposit of \$1,000 is required to hold the reservation. PARC members would like to keep it free to the public, if sponsorship can once again be offered. The Chamber of Commerce will be asked to make a contribution, as will the Fairfax Festival Committee from their proceeds at the Brewfest and Festival.
- b) **New Year's Eve event**-Shoshana will give an update at the February meeting.

### 4. New Business

- a. **Brewfest**-Richard submitted an application for this event, which is scheduled for March 15<sup>th</sup>. Proceeds from the Brewfest go towards the downtown beautification projects that the Chamber supports.
- b. **Easter Egg Hunt**-This year the hunt will take place on Saturday, March 22<sup>nd</sup>, 10:00 a.m. at Bolinas Park. **ACTION ITEMS: Maria will contact Don to see if he is available to participate. Karen will secure the bunny costume. Maya offered to dress up as the Easter bunny, and recruit some of her friends to help set out the eggs the morning of the event. Maria will check to see if Sustainable Fairfax would like to partner with Park & Rec, and perhaps may have suggestion on how to make it more environmentally friendly. Maria will contact James K for musical entertainment that day.**

- c. **Fairfax Festival**-Richard reported the dates are June 14 & 15 this year. The committee has begun meeting already. There is a request that the Pavilion parking lot be reserved for fair vendors. **ACTION ITEM: Maria will follow up with the Police Department to find out the process for securing the lot.**

5. Reports/Updates

- a. **Peri Park playground clean-up**- David distributed pictures of the event, which drew a dozen volunteers. The next date is scheduled for April 12<sup>th</sup>.
- b. **Pavilion kitchen re-model**-A sub-committee will be formed to oversee this endeavor. Richard is working with Morgan Hill architect on this project. Initial costs of a new catering kitchen are somewhere around \$25,000-\$35,000. The Chamber will help finance the project.

**Next meeting-set for Tuesday, February 26<sup>th</sup> at 7:00 p.m.**

Meeting adjourned at 9:00 p.m.