

Town of Fairfax  
Parks and Recreation Commission (PARC)

Elon Rosenfeld, Chair; Vicki Burns, Treasurer; Richard Pedemonte, Karen Arnold, Ivy Meissner, Youth Commissioner, Shoshana Parry, Sam Parry, Artists in Residence, David Smadbeck, Community-at-large representative

Minutes of  
Fairfax Parks and Recreation Commission Meeting  
Wednesday, January 21, 2009  
7:00 –9:00 p.m.  
Youth Center  
16 Park Rd. Road

PARC Commissioners in attendance: Elon Rosenfeld, Vicki Burns, Karen Arnold, Richard Pedemonte, David Smadbeck, Shoshana Parry, Sam Parry, Ivy Meissner;. Staff in attendance: Maria Baird  
Others in attendance: Ingrid Weiss, Chamber of Commerce

The minutes of the December meeting were approved.

**1. New Business**

- **Staff Report**-Maria distributed draft goals for 2009 for the group to review and comment on by next meeting. She also passed out an updated contact sheet of members.
- **Chamber of Commerce report**- Ingrid Weiss, Executive Director of the Chamber of Commerce attended the meeting. Ingrid expressed she is interested in seeing the Park & Rec Commission work more closely with the Chamber. Maria will send Ingrid e-mail notification of PARC sponsored events. She will request the Town of Fairfax list Chamber events on their website. PARC commissioners agreed it is important to partner with the Chamber of Commerce. Ingrid inquired about the proposed new holiday light post banners. Maria will ask Kathy Wilkie to take them to the Design Review Committee for approval so the necessary structural changes can be made so they may be used for holiday season December 2009. The next event coming up is the Brewfest, scheduled for Saturday, March 14<sup>th</sup> in the Pavilion. Richard submitted an application requesting PARC sponsorship.
- **PARC Oversight/Financial Procedures**-Richard announced there will be more oversight on the Festival Committee. He will begin submitting financial updates on festival spending at each PARC meeting. The information will be in a spreadsheet format, with a completed budget to the Town. PARC agreed that the formalized information is a good idea. There is approximately \$7,000 from last year's Festival profits available in the budget. David Smadbeck

suggested perhaps Eco Fest might be interested in submitting some of the donated funds to PARC. This might be particularly beneficial since there will be no more monetary contribution from San Anselmo via the MOU.

## **II. Old Business Reports**

- **Peri Park playground update**-David reported the water feature has been purchased for the park, but not yet installed. Maria added it will most likely be put in place by Spring.
- **Artist in Residence projects**-Sam announced he has been asked to take over the Fairfax Players production. He would like to propose modifying the stage in the Pavilion so it can be increased from 135 feet to 365 square feet. This will allow ample space for performances. It will not impact the basketball courts. They will contact the Public Works Director and Building Inspector to pursue this project. Sam and Shoshana are planning a Valentine's Day light sculpture in Bolinas Park. Participants will be asked to decorate with lights. The sculpture will then be set on wheels and paraded downtown as the "heart of Fairfax". They distributed a financial report on the Arts & Crafts Fair and the New Year's ball. The Arts & Crafts fair made \$672.52; the New Year's Eve ball lost \$196.20. The balance in the Artist in Residence account is \$476.32.
- **Ice skating event update**-Maria distributed a financial report. A total of \$1,363 of revenue was made at the event; \$940 from ticket sales, and \$313 from the bake sale. Total cost of the event was \$2,610-\$2,500 for the rink, and \$110 for the baked goods. Approximately 50% of the costs of the event were covered, leaving a balance of \$1,247. This amount was covered by the \$1,800 received through the San Anselmo MOU in FY 2007-2008. If PARC is going to sponsor ice skating in the future, it will have to charge about \$5 per skater to cover costs. The Park & Rec Commission will re-examine this issue in the summer. Vicki will submit information on the participation of residents versus non-residents via e-mail by the next meeting.

## **III. Committee Reports**

- a) **Tree Committee**-Richard is looking for an alternate to attend the next Tree Committee meeting on Monday, January 26<sup>th</sup>. Vicki offered to go in his place. Richard will train her on the tree review process prior to the meeting.
- b) **Donation of Trees for Pavilion parking lot**-Richard announced Chris Lang would like to donate 12 oak trees that are resistant to Sudden Oak Death to the Town for planting at the parking lot behind the Pavilion.  
**ACTION ITEM: PARC agreed to support this action, pending**

**approval by the Public Works Department; location and number of trees to be decided.**

- c) **Pavilion Restoration**-There is more grant funding that can be requested for Hal Brown's Office to cover improvements to the Pavilion, such as upgrading the woman's restroom. Karen mentioned we are close to receiving grant funding for seismic retrofit. A solar roof will soon be installed as well.
- d) **Sign on the Marquee**-Richard reported that the sign is completed by architect Morgan Hall and will be installed at the Parkade. It will feature upcoming events in Town.
- e) **Next meeting**-scheduled for February 11<sup>th</sup> at 7:00 p.m. The following items will be covered at this meeting: update by Karen Arnold & Camille Esposito on new ideas for recreational programming in Fairfax; wish list for Pavilion improvements.