

Town of Fairfax
Parks and Recreation Commission (PARC)

Elon Rosenfeld, Chair; Vicki Burns, Treasurer; Richard Pedemonte, Sisi Parry-Hanson, Ivy Meissner, Youth Commissioner, Shoshana Parry, Sam Parry, Artists in Residence, David Smadbeck, Community-at-large representative, Camille Esposito, FOCAS Coordinator

Minutes of
Fairfax Parks and Recreation Commission Meeting
Wednesday, September 9, 2009
7:00 –9:00 p.m.
Youth Center
16 Park Rd. Road

PARC Commissioners in attendance: Elon Rosenfeld, Richard Pedemonte, Sisi Parry-Hanson. Staff in attendance: Maria Baird, Community Resources Coordinator, Michael Rock

Others in attendance: Patrick Troup, Shoshana Parry, David Smadbeck

The meeting was called to order at 7:00 p.m. The minutes of the August 12, 2009 meeting were approved. Maria distributed an agenda from the Marin County Open Space Committee. PARC members officially welcomed Sisi as a new commissioner.

1. New Business

- a) **Halloween event**-Patrick submitted an application for an autumn festival to be held on October 24th. Since Halloween is the following weekend, PARC Commissioners asked him if he would re-consider holding his event on October 31st and combining it with the Chamber of Commerce costume parade. Patrick replied he would. He will check with Rudy of Public Works to determine if the festival can be held in Bolinas Park, or if the grounds will be off limits due to re-seeding. An alternate location would be Peri Park. He would like to have acoustic music (no stage, just pallets or carpet); no more than 10 vendors selling arts & crafts, food, possibly port-a-potties, and 7 non-profits present. The music would run from 11 a.m. - 4 p.m. He will also offer volunteers from the event to assist with the set-up of the Haunted Grove for festivities following the parade. He will submit a poster for review to town staff prior to advertising his festival. He must also provide a map with a layout of activities for the event.
ACTION ITEM: PARC voted to support Patrick's application with the suggested recommendations, and gave Chair Rosenfeld authority to review and approve an amended application from Patrick.

II. Old Business Reports/Updates

- a) **Fairfax Festival Update**-Richard will provide a formal report at the October PARC meeting.
- b) **Peri Park Update**-David reported he will meet with Kathy Wilkie to determine the manufacturer's warranty for the repair of playground equipment in Peri Park.
- c) **Artists-in-Residence** – Shoshana announced she and Sam will soon be working on the trophies for the picnic game awards. The art project this year will consist of wooden mosaics that are pre-cut that kids can paint and assemble.

III. Committee Reports

- a) **Guidelines for event sponsorship/criteria**-. Maria distributed a revised form with suggested changes/additions. The new form requires a time frame, a section on how the community will benefit from the event, whether or not alcohol will be served, and whether additional insurance is required. PARC commissioners will bring any additional comments on the form to the next meeting. PARC will request the event sponsor to submit a financial report 30 days following the event. PARC will then present this information to the Town Council on an annual basis.
 - b) **Town website**-Michael announced the Town's website is currently under transition and will soon be capable of having PARC forms available on-line.
 - c) **Future events**-David Smadbeck announced he is interested in organizing a Celtic Music Festival in Fairfax in the fall of 2010, possibly for Labor Day weekend. He has music contacts in that industry and believes it would be a successful venue for the Town. The festival would most likely be held at the ball field. PARC commissioners shared his enthusiasm. More details will follow.
- III. Next meeting**- scheduled for October 14th at 7:00 p.m. in the Youth Center. Meeting adjourned at 8:45 p.m.