

Town of Fairfax

Minutes of  
Fairfax Parks and Recreation Commission  
Tuesday, November 13, 2012  
7:00 p.m.  
Youth Center  
16 Park Road  
Fairfax

PARC Commissioners in attendance: Elon Rosenfeld, Richard Pedemonte, Monty Stephens. Staff in attendance: Judy Anderson, Town Clerk, Maria Baird, Community Resources Coordinator; Anne Mannes, FOCAS. Others in attendance: Tatiana Jung, Tom Boss, Marin County Bicycle Coalition (MCBC)

The meeting was called to order at 7:00 p.m. The October minutes were approved.

**1. New Business**

- 1. Biketoberfest** – Tom Boss of the Marin County Bicycle Coalition (MCBC) attended the meeting to discuss potentially moving the Biketoberfest to Town-owned property in October of 2013. Currently, the Biketoberfest is held at the Fair Anselm Shopping Plaza parking lot. Tom expressed that they are outgrowing that space, and would like to expand and use Town facilities mimicking the Fairfax Festival layout. Richard suggested the parkade parking lot might be a better site for the event and bring business to the downtown merchants. The parkade is used for the annual car show and the road is closed off from Center Blvd. to Bolinas Road. Tom felt this still may not be enough room for the event, which has expanded over the years. He would like to explore using the ball field, Bolinas Park, and the Pavilion for the event. He indicated he had to turn exhibitors away last year, due to lack of space. Maria inquired as to the turnout at the event, and Tom said it is estimated at 4,000-5,000 attendees. Maria added there are PARC application fees of \$200, and a \$200 security deposit that is required, as well as a \$75 non-refundable maintenance fee. Finally, PARC requests 30% of the net revenue of the event. Tom said he would have to consider if it makes sense to have PARC sponsor the event, rather than going through the Town and receiving the flat rate for facility rentals. Maria will get back to Tom with an estimate of the rental fees. The event runs from 11:00 a.m. – 6:00 p.m. There may also be police overtime fees associated with the event that may be applied.

**ACTION ITEM: Elon made a motion to support the proposal of moving Biketoberfest to Town property in 2013 if MCBC chooses to do so; Monty seconded. There were no objections.**

2. **New Year's Eve Ball-** Maria relayed that Sam and Shoshana have indicated they need more clean-up time on January 1<sup>st</sup> than is currently being allotted. According to the Pavilion on-line calendar, CYO Basketball is scheduled to use the building from 4-9 p.m. The Artists-in-Residence would like the entire day to clean-up. Anne will contact the CYO coach to arrange this and get back to the artists.
3. **Ice skating event** – Maria stated last year PARC charged \$4 per ticket for the skating event. This year, the price will be raised to \$5 per entry. Hopefully this will allow the event to break even. Judy suggested perhaps PARC could obtain sponsorship of the event. David Smadbeck replied he would sponsor the bounce house, a cost of \$200, through his real estate company. PARC will once again host a bake sale at the event to help offset the costs of the skating rental.  
**ACTION ITEM: PARC voted to charge \$5 per ticket at the ice skating rink in the Pavilion on Saturday and Sunday, January 5 & 6, 2013.**

### **Old Business**

1. **Peri Park clean-up-** Maria presented Tatiana Jung with a Certificate of Recognition on behalf of PARC for her efforts with the Peri Park clean-up on November 3<sup>rd</sup>. Anne indicated there are still some issues that need to be addressed, such a trash can for the deck area. Monty said he would provide a commercial grade trash receptacle for the park. It was undetermined whether Rudy or the janitor would empty the bin. Tatiana added that the remaining part of the building needs to be painted, including the restroom. She would also like to follow up with a self-closing gate with a spring lock for the entrance to Peri Park. She mentioned that the Sun Valley Park in San Rafael has such a lock. Tatiana will e-mail Judy pictures of the gate so they can be relayed to Mark Lockaby, Building Inspector. Anne indicated she is working on the Spring edition of the FOCAS newsletter and would like to include a May date for the next PARC clean-up. She will choose a date in mid-May that does not interfere with Mother's Day or Memorial Day weekend and publicize it.

Maria announced there is \$20,000 available in grant funding through KABOOM to purchase playground equipment. She has received authorization from Mark Lockaby to apply for the grant, which is due in February 2013. Mark has indicated the Town must get authorization from a playground safety expert before installing new equipment. No new equipment will be ordered until permission is granted. The old playground structure that traps children going down the slide could be removed and replaced with a new structure if the

grant is received. Anne will help Maria work on the application, part of which involves creating a YouTube video to document the project.

### **Committee Reports**

1. **Pavilion Clean-up Day** –Sunday, November 18<sup>th</sup> has been set aside to clean and paint the lobby of the building. PARC members will arrive at 10:00 a.m. and work until 3:00 p.m. to improve the lobby. Maria and Sisi will purchase paint and other supplies from Fairfax Lumber on Friday. Historical photos will be hung in the lobby depicting activities that took place in the Pavilion over time.
2. **Other news-** David Smadbeck extended an invitation to the Chamber of Commerce holiday party to PARC commissioners. It will be held on Thursday, December 6<sup>th</sup> beginning at 6:00 p.m. at Deer Park Villa.

Elon noted he would like for PARC to be kept informed of events happening in town buildings. Maria will bring calendars of building schedules to future meetings. She will attempt to e-mail the calendars to members if possible.

Meeting adjourned at 8:30 p.m. The next meeting will be held on Tuesday, December 11<sup>th</sup> at Pancho Villas Restaurant.