

Town of Fairfax

Minutes of  
Fairfax Parks and Recreation Commission  
Monday, January 14, 2013  
7:00 p.m.  
Youth Center  
16 Park Road  
Fairfax

PARC Commissioners in attendance: Elon Rosenfeld, Monty Stephens, Sisi Parry-Hansen, Vicki Burns; excused: Sisi Hansen-Parry. Staff in attendance: Maria Baird, Community Resources Coordinator; Judy Anderson, Town Clerk/Acting Town Manager.

The meeting was called to order at 7:00 p.m. The December minutes were approved.

1. **New Business**

1. **Brewfest** – Richard had submitted an application on behalf of the Chamber of Commerce for PARC consideration of the Brewfest sponsorship for Saturday, March 16<sup>th</sup> at the Pavilion. The Brewfest is scheduled for 1-5 p.m. on that date. Maria noted that Mark Lockaby of Public Works has signed off on the application, and it has been forward to the Police Chief for approval. Maria indicated it would be a good idea to submit the ABC permit application along with the PARC application to the Police Department so they can be processed together. Richard announced the music this year would be the Gas Men. Maria inquired as to whether a larger contribution could be made to PARC on behalf of this event. Last year, a flat fee of \$500 was paid to PARC as the proceeds. Richard stated the Chamber makes about \$7,000 in net revenue from the event. This year, he will pay the \$200 application fee, the \$200 security deposit, and the \$75 non-refundable maintenance fee for the event. **MOTION: Elon made a motion to approve the sponsorship of the Brewfest, pending Police Department approval, and accept \$775 as the PARC proceeds from the event; Vicki seconded the motion. Monty voted to approve, with Richard dissenting from the vote since he was the sponsor. Motion was approved with 3 votes and 1 dissention.**
2. **Goals for 2013/Election of chair and other seats-** Elon suggested postponing this item until next month, so Commissioners could bring their recommendations to the next meeting. Elections will also be held in February. Monty asked if Maria could bring a financial report of PARC revenue & expenditures to each monthly meeting. Maria replied yes.

**Old Business**

1. **Review of ice skating event** -Maria submitted a staff report (attached) highlighting the event. Unfortunately, this year there was a much lower attendance at ice skating- approximately 150 skaters over the two days. She attributed this to two factors- that Northgate Mall had an ice rink on site for two months during the holiday season; and that the big banner across Sir Francis Drake Blvd. collapsed in a storm three days after being installed. The banner was up for 3 days versus the 3 weeks that it should have been in place. The wooden snowman sign was put up at Bolinas Park three days prior to the event. The event made approximately \$900, but the cost of the skating rink was \$2,500. Next year, Maria will contact Northgate mall prior to booking BH Skate Park, to determine if there will be competition. Also, the banner will have to be re-made, at a cost of \$800, an additional expense. In her staff report, Maria also suggested soliciting outside funding to help sponsor the ice skating. PARC will re-visit the item in the fall of this year to determine if they would like to once again offer ice skating in the Pavilion.
2. **New Year's Eve Ball**- Maria reported via a conversation with Shoshana that the event had approximately 100 attendees, but ended up about \$125 in the red. A more detailed report will follow next month, when the Artists-in-Residence can attend the meeting.

## **Committee Reports**

### **1. Pavilion Renovation project:**

PARC expressed interest in a report on the infrastructure of the building. Judy reported that grant funds that were originally designated for a trail from the new bridge at Peri Park to the Pavilion cannot be completed due to insufficient land in the existing area to make the trail ADA compliant. These grant funds could potentially be used as part of the Pavilion retrofit towards a new floor. The flooring will cost approximately \$100,000. Elon suggested looking into whether pads can be placed on the floor to protect it during basketball games. Judy added some work is also going to be done to improve the bathrooms. PARC raised the possibility of a kitchen upgrade/addition. The kitchen would cost more than the flooring, and must be approved by other agencies as well. Perhaps the prep kitchen recommendation made several years ago could be re-visited by the existing PARC team. Elon will speak with a caterer he knows to find out what is involved and if it is feasible to undertake. The stove that is in the Pavilion most likely will not be able to be used, as a hood would have to be installed so it could be vented. PARC suggested placing it on Craig's List for sale, and installed counter space in that area. Maria noted the

electrical would have to be upgraded, as it is impossible to run two appliances such as a coffee maker and microwave concurrently.

2. **Peri Park Improvements** –

Maria is continuing her work on the KABOOM grant for \$20,000 for new playground equipment. She will collaborate with Anne on the grant application.

**Next Meeting: set for Monday, February 11<sup>th</sup>. The meeting adjourned at 8:30 p.m.** Maria will invite Garrett Toy, the newly hired Town Manager to the next meeting. Other items will include the Spring egg hunt.