

Town of Fairfax

Minutes of
Fairfax Parks and Recreation Commission
Monday, October 13, 2014
7:00 p.m.
Youth Center
16 Park Road

PARC Commissioners in attendance: Richard Pedemonte, Sisi Parry-Hansen, Monty Stephens, Claudia Tamaso; Alexis Ardito, Youth Commissioner; Staff in attendance: Maria Baird, Community Resources Coordinator; Anne Mannes. Others in attendance: Patrice Hickox, Dirk Oojkaas, Carrie Kelman, Sam Parry

The meeting was called to order at 7:00 p.m. The August minutes were approved.

1. **Public Forum** – Sam Parry attended the meeting to request an item be scheduled for the November meeting. He would like to propose an annual Fairfax Performing Arts Festival. He distributed literature on his proposal. He would like to hold this festival following the Fairfax Festival to coincide with the Fairfax Theater Company's summer play production.

2. **New Business**

-Benches in Bolinas Park – Patrice Hickox attended the meeting to follow up with improving the benches at Bolinas Park. She would like to begin with the replacement of a 7 foot bench which sits across the front of Bolinas Park. She added the bench has dry rot. Patrice has received an estimate of \$1,000 from Dean Stubbings of Madera Furniture. The Friends of Nancy Helmers Memorial Foundation had made a donation of \$750 to the town to build more benches. Maria added the Town could contribute a maximum of \$250 matching funds to the project. Patrice is willing to start a fundraising campaign on kickstart to raise money for the remaining two benches she would like replaced. Maria noted she would have to check if the restricted grant funds could be sole sourced to Dean or would the project have to go out to bid. Previously, Nancy solicited 3 bids, but two of the woodworkers have moved out of town. **ACTION ITEM: Richard made a motion to move forward with the retrofitting of the 7 foot bench, and authorized Patrice to raise money for the remaining two benches through fundraising. All voted in favor of this motion.**

3. **Gymnastics Program at Pavilion-** Dirk Ooijkaas attended the meeting to discuss a proposed gymnastics program at the Pavilion. Dirk had previously approached Park & Rec last summer on the subject, but at the time, the Pavilion was booked with Kung Fu classes. Dirk is proposing to rent the Pavilion on Mondays, Wednesdays & Fridays, from 3:30 – 8:30 p.m. to conduct gymnastics classes to children aged 3-10 years of age. He will pay \$50 per hour for rent. He would like to start in January 2015, and run until June. He will break for July, to accommodate other programs in the building, during which time he will conduct

clinics and camp. He would then like to resume in August. He is planning to purchase all new gymnastics equipment at a cost of about \$50,000 for the program. Dirk will set up and take down all equipment. He suggested storing equipment in between the bar area and closet space in the rear of the Pavilion. Some PARC Commissioners stated this may pose a problem when the building is used for events such as Brewfest or Ecofest. He is also considering an outdoor storage structure to store the equipment. The proposed location would be the back of the Pavilion. Once again, PARC Commissioners noted the space in the back of the Pavilion is used for Ecofest music and wine tasting. An outdoor structure may have to go through the Planning Department due to the size of the structure, which would be larger than 12 x 8 feet. **ACTION ITEM: Monty made a motion to approve the gymnastics programming; the remaining commissioners seconded the motion. The programming and perhaps the storage structure will go to the November Town Council for approval.**

4. **Contratti Ball Field Rentals for private events-** Maria reported that Caroline Stephens, Monty's wife, had called to inquire if the ball field was available for private party rentals. Maria was advised to put the item on the PARC agenda, to determine if PARC wanted to make the ball field available for rentals. Maria added the rental rates would be comparable to the park rental rates, which are \$75 per hour, with a two hour minimum, or a \$300 all day rental for private events. Also, Maria advised that the Snack Shack could not be rented out, due to food storage security issues with Little League **ACTION ITEM: Claudia made a motion to approve the rental of the ball field for private events, only during the months of November through February, when there are no baseball games; Richard seconded. Monty excused himself from the voting.**
5. **Halloween event** – The Chamber of Commerce will host the downtown Halloween parade on Friday, October 31st at 5 p.m. PARC volunteers will decorate the “haunted grove” at Bolinas Park.

Old Business

1. **Winter Tea Party-** tentatively scheduled for Saturday, February 7th from 2-5 p.m. at the Women's Club. Anne will include this in her winter catalog. A sub-committee of Claudia, Anne & Maria was formed that will oversee this event.
2. **Peri Park Clean-up** – set for Saturday, November 1st from 9 a.m.- 12 noon. Anne will provide refreshments, Richard will be on hand to assist. Focus will be on raking leaves, getting rid of unwanted toys, and general maintenance.
3. **Other items** – Claudia mentioned she was approached by a Farmer's Market representative to see if Park & Rec wanted to sponsor a fruit exchange at the market next year. There would be a table allotted for this activity, with a volunteer staffing it. PARC supported the idea. There was some concern of staffing if a PARC rep needed to be present. It was suggested that Sustainable Fairfax might help with the table.

The meeting adjourned at 8:45 p.m. The next meeting will be held on November 10th at 7:00 p.m.