

Town of Fairfax

Minutes of  
Fairfax Parks and Recreation Commission  
Monday, April 18, 2016  
7:00 p.m. to 9:00 p.m.  
Youth Center  
16 Park Road

PARC Commissioners in attendance: Richard Pedemonte, Sisi Parry-Hansen, Sam Parry, Lisa Taylor. Staff in attendance: Garrett Toy, Town Manager, Anne Mannes, Recreation & Community Services Manager, Programming, Maria Baird, Recreation & Community Services Manager, Events. Others in attendance: Alex Fowler, Mimi Newton, Cheryl Scorza, Eric Bettencourt, Liz Davis, Rachel Lloyd, Casey Wilgenbush, Steve Wilgenbush, Julia Marrerro, Kaki McLachlen

The meeting was called to order at 7:00 p.m. The March minutes were approved.

**New Business**

1. **Concert in Peri Park- May 1<sup>st</sup>** - Mimi Newton submitted an application to hold a benefit concert from 1-6:30 p.m. The band will be “Eleven” a Grateful Dead tribute band. The event has been approved by Public Works and the Police Department. The concert will request donations from the attendees. The proceeds will go to PARC. In the past, they have collected about \$400. She would like to designate the funds go towards the repair of the stage in the park, which is currently underway. All fees were waived for this event.
2. **Fairfax Bicycle Pump Track-** Alex Fowler of Action Sport Construction attended the meeting at the request of staff to discuss a potential small bike pump track in Bolinas Park. He could custom design a track that would fit in the park grove area, next to the bocce ball courts. Cost would run about \$15,000-\$20,000. Alex stated he has received interest from Brian Cole of Cliff Bar, and Brian from Fairfax Cyclery, as potential sponsors of the bike park. The Town would need to provide clean fill for the dirt. The price includes labor and equipment. Alex has a contractor’s license and the necessary insurance. There are different surface options, including asphalt, slurry coating, etc. In this case, it would be dirt, since it is in a park environment. Alex could provide a conceptual design for \$1,500. Anne asked how maintenance of the bike pump track would be handled. Alex replied in other communities, volunteers provide the maintenance. There is a bike pump track at San Domenico School. PARC Commissioners decided they need more dialogue on this project before moving forward. They set up a special sub-committee meeting to discuss this item on May 5<sup>th</sup> at 11:30 a.m. at the Youth Center.

3. **Approval of Drake High Memorial bench** – Cheryl Scorza brought a new design of the bench they would like to place in Bolinas Park to the meeting. The bench will honor former Drake High School students who passed away since graduating in 2003. PARC approved of the new bench design. The location will be where other memorial structures are currently placed, close to Town Hall. **ACTION ITEM: PARC voted to approve the new design of the bench. Cheryl’s boyfriend will build and install the bench, complete with the concrete padding that will keep the bench in place. Maria will ask Public Works to remove the existing old bench that is currently in that spot. The goal is to have the new bench in place by the Fairfax Festival weekend.**
4. **Request for memorial bench in Peri Park** – Steve Wilgenbush and his wife Casey attended the meeting to request a bench placement honoring his parents. They will hire Dean Stubbings of Madera Furniture to build the bench. They brought photographs of some potential sites in Peri Park. The site that was chosen is in front of the stage, where currently a log exists. Maria will ask Public Works to remove the log, and install the bench in that spot. **ACTION ITEM: Sisi made a motion to approve the Wilgenbush memorial bench placement in Peri Park; all remaining PARC Commissioners supported the motion.**
5. **White Hill Annual 7<sup>th</sup> grade Bike Day- Friday, May 6<sup>th</sup>** – Julia Marrero and Kaki McLachen attended the meeting to request use of the ball field and Women’s Club for a bike field trip for 270 middle school students. They would like to use the ball field for the lunch staging area, and the Women’s Club for an activity using eggs as props for a bicycle helmet safety lesson. Anne suggested they move the activity to the Pavilion, so there is no impact on the Women’s Club. They are also using other areas in town, such as the Bike Museum, and the Garage. The kids will be separated into 3 groups, and will rotate between the venues. Garrett asked Anne to work with the school district to provide a Certificate of Liability for use of town buildings. **ACTION ITEM: PARC voted to approve the use of the Town’s buildings and park for this event. Maria will coordinate with Little League to make sure there is no interference with any games following the event. She will also work with Rudy to ensure the ball field restrooms are unlocked, cleaned, and well stocked.**
6. **Peri Park clean-up day- scheduled for Saturday, May 21<sup>st</sup> from 9-12-** Anne will be out of town for this event, so Camille will be the lead person. Maria will order sand and wood chips from Public Works.

The meeting adjourned at 8:15 p.m.

The next meeting was scheduled for Monday, May 9<sup>th</sup> at 7:00 p.m. The items on the next agenda will include a proposal from Drake High School students in the ROCK program on an art project in Bolinas Park. Sam would also like to debut his wall mural in the Pavilion at the end of the meeting. The group will move from the Youth Center to the Pavilion at the end of the meeting for the ceremony.