

Town of Fairfax

Minutes of  
Fairfax Parks and Recreation Commission  
Monday, February 8, 2016  
7:00 p.m. to 9:00 p.m.  
Youth Center  
16 Park Road

PARC Commissioners in attendance: Richard Pedemonte, Monty Stephens, Sisi Parry-Hansen, Sam Parry, Lisa Taylor, Sawyer Rose, Artist-in-Residence. Staff in attendance: Anne Mannes, Recreation & Community Services Manager, Programming, Maria Baird, Recreation & Community Services Manager, Events. Others in attendance: Claudia Laughter, Cheryl Scorza

The meeting was called to order at 7:00 p.m. The January minutes were approved.

**1. New Business**

**Update on Pavilion roof repairs** – Claudia Laughter attended the meeting to discuss the condition of the Pavilion, and its availability for recreational classes. Her husband had attempted to take their daughter to the Toddler Playgroup on January 22<sup>nd</sup>, and the class was cancelled due to the leaky roof. The Town made the determination to cease certain recreational activities in the Pavilion due to the wet floors in the building, to minimize risk of injuries. Anne gave the following report issued by Garrett Toy, Town Manager, to the group on the status of the roof repairs: The contractor is done with repairs. The repair will cost approximately \$40,000, which includes the removal and re-installation of the solar panels. The roof was not replaced because that would be included in the renovation of the building. The renovation project has taken longer than anticipated, so the Town budgeted the repair in the current fiscal year. Anne added that vandalism to the gymnastics equipment has occurred, and surveillance cameras will be installed to monitor the gymnastics equipment. Additionally, CYO, Futsal, and gymnastics will have their own alarm system.

- 2. Request for memorial bench honoring Drake High School class of 2003 for placement in Bolinas Park-** Cheryl Scorza submitted a request to install a memorial bench in Bolinas Park, honoring six of her classmates who passed away at a young age. The plaque would read: “In Loving Memory of Caitlin Slattery, Joe Preciado, Lua Pires De Almieda, Ray Forbes, Nick Shea, Mary Doering, Sir Francis Drake High, class of 2003. She submitted a photo of a bench design, which consists of two chaise lounge style bench pads, with an adjoining table in the middle. She also included some potential sites in Bolinas Park. The bench design has been constructed by a former Drake High School student, and will be made entirely of redwood and stained and sealed to endure weather conditions. The construction, installation, and maintenance costs of the bench will be entirely

covered by the group, which have already raised the funds for this project.

**ACTION ITEM: PARC voted to support the approval of the memorial bench, and will scope out the proposed locations at the next meeting, and then let Cheryl know which location will be suitable for the bench.**

3. **Brewfest- March 19<sup>th</sup>** - Richard submitted a PARC application for the Brewfest. He will submit the ABC license soon. He emphasized that this year, the Brewfest will have fewer breweries represented, in an effort for the brewmasters to interact more with the attendees. **ACTION ITEM: PARC voted to approve the sponsorship of the Brewfest.**
4. **Egg Hunt – March 26<sup>th</sup>** – Maria announced the egg hunt will take place on Saturday, March 26<sup>th</sup> at 10:00 a.m. at Bolinas Park. This year, she has been approached by Melissa Bradley Real Estate to sponsor part of the egg hunt. Maria suggested perhaps Bradley Real Estate can pay for the face painting, so it can be free for the public. **ACTION ITEM: PARC voted to have Bradley Real Estate sponsor the face painting at the egg hunt.**
5. **Artist-in-Residence Open Studios-** June 5 & 6<sup>th</sup> Pavilion-Sawyer Rose reported that this year, Fairfax will hold its own Open Studios in the Pavilion. She would like to charge a \$50 registration fee to each applicant. Sam felt this was too high. The Marin Open Studios held last year included a fee of \$300 per participant, which was excessive, and part of the reason it was decided to hold an independent Open Studios. Sawyer would like to limit the number of artist to 12-15. Sam felt this was too low. Maria suggested a compromise of approving the \$50 fee, but increasing the number of artists to 20. The following advertising methods will be used to promote the event with the registration fees:

- 11 x 17 posters - \$50
- 11 x 14 posters - \$200
- Postcards (500)- \$70
- E-mail blasts- \$30
- Facebook boost - \$30

**ACTION ITEM: PARC voted to approve a \$50 registration fee, with the condition that scholarships are available if necessary, and allow up to 20 artists on site. There will be no juried art, all proceeds go towards PARC fundraising.**

The meeting adjourned at 8:45 p.m.

The next meeting was scheduled for Monday, March 22<sup>nd</sup> at 7:00 p.m. The items on the next agenda will include: janitorial fees/ways to improve Pavilion security, and the English Tea event.