

**TOWN OF FAIRFAX  
PLANNING COMMISSION  
MEETING AGENDA/NOTICE  
7:30 PM, THURSDAY OCTOBER 20, 2011  
FAIRFAX WOMEN'S CLUB, 46 PARK ROAD**

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**MEETING PROTOCOL**

The Chair shall maintain order at the meetings in accordance with Robert's Rules of Order and the Commission has the responsibility to be a model of respectful behavior in order to encourage community participation and citizen input at Commission meetings. The Commission and the audience are expected to refrain from using profane language and/or ridiculing the character or motive of Commission members, staff, or members of the public and to maintain the standards of tolerance and civility.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

**CONSENT ITEMS**

**1. 6 School Street Plaza, Suite 12 C-2; Application # 11-22**

Request for a Use Permit to operate a multiple use business combining an artist studio, retail sales of artwork, and crafting classes and gatherings; Assessor's Parcel No. 002-112-13; Limited Commercial CL Zone District; Farshid Ezazi, owner; Michele Schwartz, applicant; CEQA categorically exempt, § 15301(a).

**PUBLIC HEARING ITEMS**

**2. Draft Ordinance of the Town of Fairfax Creating A Second Unit Amnesty Program For A Four (4) Year Period And Amending The Following Section Of The Fairfax Town Code For a Four-Year Period: Chapter 17.048 Regarding Existing Residential Second Units; and Amending Fairfax Resolution 2434 Regarding Planning/Building-Related Fees;** The new ordinance also includes eliminating the requirement for a parking space for second units located in certain areas of the central part of Town; CEQA Guidelines Section 15282.h statutorily exempt from environmental review.

**3. Resolution No. 11-04, A Resolution of the Fairfax Planning Commission Changing the Starting Time For Their Regular Monthly Meeting, Held the Third Thursday of Each Month From 7:30 PM to 7:00 PM.**

**4. Resolution No. 11-05, A Resolution of the Fairfax Planning Commission Commending Peter Ramsay for His Years of Service on the Fairfax Planning Commission.**

## **APPROVAL OF MINUTES**

5. Minutes from the September 15, 2011 meeting

## **PLANNING DIRECTOR'S REPORT**

## **DISCUSSION ITEMS**

## **COMMISSIONER COMMENTS AND REQUESTS**

## **ADJOURNMENT**

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**Conduct:** All interested persons are invited to attend and participate in public hearings. In order to give all interested persons an opportunity to be heard, and to ensure the presentation of all points of view, members of the audience should: (1) Limit presentation to three minutes; (2) Always address the Chair; (3) State name and address; (4) State view and concerns succinctly; and (5) Submit any new documents to the Planning Staff, first, to be entered into the record.

**Staff reports:** Staff reports and associated materials will be available for public review at the front counter in Town Hall after 5:00 PM on the Friday before the meeting.

**Court Challenges:** If you challenge the matter(s) described above in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this Notice, or in written correspondence delivered at, or prior to the above referenced public hearing [Govt. Code section 65009(b)].

**Accommodation:** If you need accommodation to attend or participate in this meeting due to a disability, please contact the Town Clerk at (415) 453-1584.

**The Final Agenda** will be posted on the Friday evening before the hearing at the Fairfax Post Office, the Women's Club and Town Hall. Some items shown on this notice may be placed on the consent calendar or be taken out of order so all interested parties should be at the meeting at 7:30 PM.

**If an item is continued, it is the responsibility of interested parties to note the new meeting date. Notices will not be sent out for items continued to a specific hearing date.**

Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection on the public counter at Town Hall in a folder next to the agenda packet. Such documents are also available on the Town's website at "townoffairfax.org" subject to the staff's ability to post the documents before the meeting.

