



# TOWN OF FAIRFAX

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(415) 453-1584 / FAX (415) 453-1618

**TOWN OF FAIRFAX  
PLANNING COMMISSION  
MEETING AGENDA/NOTICE  
7:00 PM, THURSDAY APRIL 24, 2014  
FAIRFAX WOMEN'S CLUB, 46 PARK ROAD**

**CALL TO ORDER  
ROLL CALL  
APPROVAL OF AGENDA  
MEETING PROTOCOL**

The Chair shall maintain order at the meetings in accordance with Robert's Rules of Order and the Commission has the responsibility to be a model of respectful behavior in order to encourage community participation and citizen input at Commission meetings. The Commission and the audience are expected to refrain from using profane language and/or ridiculing the character or motive of Commission members, staff, or members of the public and to maintain the standards of tolerance and civility.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

**CONSENT ITEMS**

**1. 2300 Sir Francis Drake Blvd.; Application # 14-11**

Use Permit application to construct a 99 square foot, second bathroom addition to a 1,200 square foot single-family residence; Residential Single-Family RS 7.5 Zone District; Assessor's Parcel No. 001-171-05; Steve and Linda Leland, applicants/owners; CEQA categorically exempt, § 15301(e)(1).

**2. 6 Bridge Court; Application # 14-15**

Use Permit, Variances and Design Review of a remodel/expansion of a 1,386 square foot, three bedroom, 1 bath single-family residence into a 1,753 square foot, 3 bedroom, 3 bath residence increasing the structure square footage by 367 square feet; Residential RD 5.5-7 Zone; Assessor's Parcel No. 002-105-13; Rich Rushton, Rushton-Chartock Architects, applicant; Lee Mac Pherson and Rae Gordon, owners; CEQA categorically exempt, §§ 15301(a), (e)(1) and 15305(a). Recommended for continuance.

**PUBLIC HEARING ITEMS**

**3. 70 Meernaa Avenue; Application # 14-12**

Request for a Use Permit, Variances and Design Review to remodel and construct a 393 square foot, second story master bedroom, bath, covered balcony addition onto an existing single-family residence increasing the residence square footage from 1,167 square feet to 1,480 square feet on

this 3,651 square foot site; Residential RD 5.5-7 Zone; Assessor's Parcel No. 002-082-02; Richard Rushton, Rushton Chartock Architects, applicant; Jeffrey Morley, owner; CEQA categorically exempt, §§ 15301(a), (e)(1) and 15305(a).

**4. 56 Scenic Road; Application # 14-13**

Use Permit, Setback Variances and Design Review to allow construction of a 400 square foot living room addition to an existing 845 square foot, two bedroom, single-family residence and construction of a carport. Project will result in a 1,245 square foot residence; Residential RD 5.5-7 Zone; Assessor's Parcel No. 001-131-22; Robert Franco, applicant; Blake Knier, owner; CEQA categorically exempt, § 15301(e)(1) and 15303(e) and 15305(a).

**5. 3 Arrowood Lane; Application # 14-14**

Request for Design Review of a proposed 2,750 square foot single-family residence with an attached 784 square foot garage; Assessor's Parcel No. 174-290-03; Residential Single family RS 6 Zone; Wayne Ferrere, applicant; Cynthia Post, owner; CEQA categorically exempt, § 15303(a).

**MINUTES**

6. Minutes from the March 20, 2014 meeting.

**DISCUSSION ITEMS**

7. Review and Prioritization of the updated General Plan Matrix: for Planning Commission Responsibilities.

8. Zoning Ordinance: Issues list creation/update

**ADJOURNMENT**

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**Conduct:** All interested persons are invited to attend and participate in public hearings. In order to give all interested persons an opportunity to be heard, and to ensure the presentation of all points of view, members of the audience should: (1) Limit presentation to three minutes; (2) Always address the Chair; (3) State name and address; (4) State view and concerns succinctly; and (5) Submit any new documents to the Planning Staff, first, to be entered into the record.

**Staff reports:** Staff reports and associated materials will be available for public review at the front counter in Town Hall after 5:00 PM and on the Town website on the Friday before the meeting.

**Court Challenges:** If you challenge the matter(s) described above in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this Notice, or in written correspondence delivered at, or prior to the above referenced public hearing [Govt. Code section 65009(b)].

**Accommodation:** If you need accommodation to attend or participate in this meeting due to a disability, please contact the Town Clerk at (415) 453-1584.

**The Final Agenda** will be posted on the Friday evening before the hearing at the Fairfax Post Office, the Women's Club and Town Hall. Some items shown on this notice may be placed on the consent calendar or be taken out of order so all interested parties should be at the meeting at 7:00 PM.

**If an item is continued, it is the responsibility of interested parties to note the new meeting date. Notices will not be sent out for items continued to a specific hearing date.**

Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection on the public counter at Town Hall in a folder next to the agenda packet. Such documents are also available on the Town's website at "townoffairfax.org" subject to the staff's ability to post the documents before the meeting.

