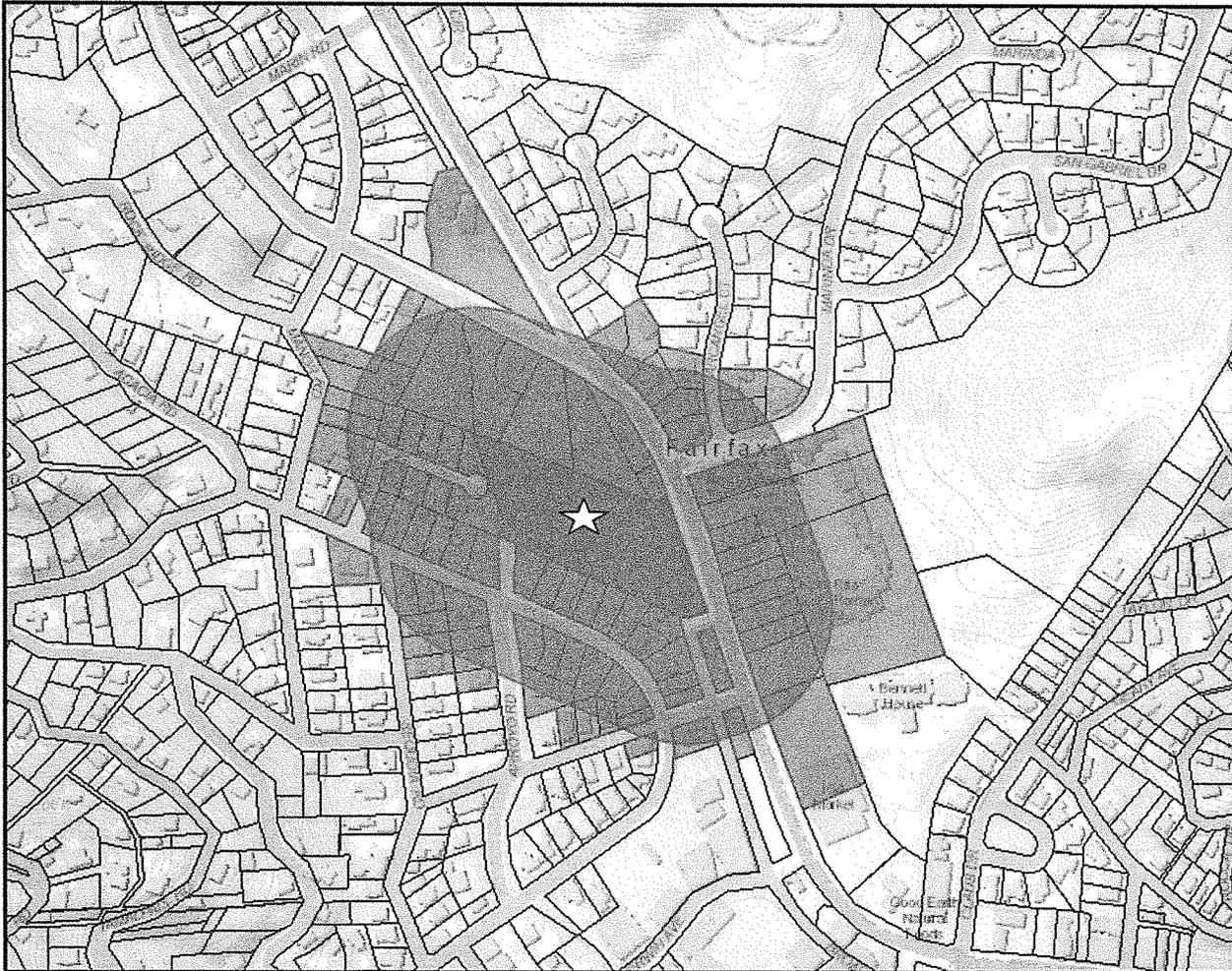


**TOWN OF FAIRFAX  
STAFF REPORT**

**Department of Planning and Building Services**

**TO:** Fairfax Planning Commission  
**DATE:** May 15, 2014  
**FROM:** Jim Moore, Director of Planning and Building Services  
Linda Neal, Senior Planner  
**LOCATION:** 2097 Sir Francis Drake Blvd.; Assessor's Parcel No. 001-131-47  
**PROJECT:** Library Monument Sign  
**ACTION:** Sign Permit; Application # 14-7  
**APPLICANT:** Thadeus Adcock  
**OWNER:** Marin County  
**CEQA STATUS:** Categorically exempt, § 15303(e)



**2097 SIR FRANCIS DRAKE BOULEVARD**

## **BACKGROUND**

The 108,800 square foot site has a 12% average slope and is development with the Fairfax Branch of the Marin County Public Library and the Fairfax Community Garden.

## **DISCUSSION**

The library is proposing to erect a 20 square foot sandblasted cedar monument sign with sign copy, "Fairfax Branch Marin County Library" with the library logo on the north side of the main library entrance, east of the bike path. The background will be stained with semi-transparent natural redwood stain and the sign copy will be painted white. The underline of the copy that reads "Fairfax Branch" will be painted orange, yellow, blue and green as depicted in the plans prepared by Blue Pond Signs dated 4/4/14.

The sign will only be 3 ½ feet in height and will not obstruct bicyclists or pedestrians from the view of motorists entering or existing the library parking lots or using Center Boulevard.

Town Code § 17.064.060(G) requires that free standing signs with a total height including the support structure not exceeding the building height be approved by the Planning Commission.

In order to approve a monument sign the Commission must be able to make 1 of the following 4 findings:

1. Exceptional or extraordinary circumstances or conditions, not resulting from any act of the owner or applicant, apply to the location under consideration and not generally to other business or properties in the vicinity.
2. The exception is the minimum necessary to serve its intended use.
3. The application submitted is extraordinary and outstanding in design; or
4. The sign is of historical significance.

The library building is set back a long way from Sir Francis Drake Boulevard and is difficult to identify as the library for new visitors. Therefore, the proposed monument sign on the corner is the minimum necessary to alert passersby to the library location.

## **RECOMMENDATION**

Move to approve application # 14-7 based on the finding that the proposed monument sign is the minimum necessary to alert passersby to the library location and the condition that the applicant's obtain a building permit, subject to review and approval by both the Ross Valley Fire Department and the Fairfax Police Department, prior to construction.

## **ATTACHMENTS**

Sign Drawings