

Minutes
Volunteer Program Advisory Board
April 23, 2007
Youth Center
16 Park Road
7:00-9:00 p.m.

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Board Members: John Reed, Scott Valentino, Holly Dines, Silke Vom Bauer, Michael Branton, Melanie Peratis, Anya Schandler

Present: John Reed, Holly Dines, Scott Valentino, Melanie Peratis, Silke Vom Bauer, Maria Baird, Community Resources Coordinator, Bill Johnston

John called the meeting to order at 7:00 p.m. The March minutes were approved.

1. Reports

- Chair-John announced he will be making a presentation to the Town Council on the pedestrian right of ways at the May meeting.
- Treasurer- Maria forwarded bank statement to Silke.
- Coordinator-Maria announced the joint meeting between boards and commissions is scheduled for Saturday, May 19 from 9-12 in the Women's Club.
- Discussion-The board suggested letters be sent out to all the members, rather than just an electronic invite. **Action item: They will draft a letter and Maria will distribute.**

2. Projects

Old Business

Electronic Bulletin Board-Scott stated the Fairfax Volunteers will set up a web-based neighborhood message board similar to the West Marin Exchange. The monthly maintenance fee will be \$15.

Peri Park Toy Drive-Bill Johnston distributed a handout of toys he would like to obtain for the park for multi-use purposes. Following suggestions from the volunteers, he will initially try to get used toys donated, provided they are in good condition. If this fails, he will pursue local merchants in town to either donate funding or the toys themselves. The types of toys he is considering include wagons, tricycles, sand diggers, buckets & balls. The Volunteers also requested his assistance in organizing a work party to bring more sand into Peri Park and varnish the benches since the wood is starting to decay. He will try to get more parents involved in this effort. **ACTION ITEMS: Silke will talk to Public Works regarding the quality of the sand. Maria is working**

with DPW to replace the water play structure in the park. Silke also brought up reserving the picnic tables in the park as a possible option. She will pursue this idea with Town Hall.

Earth Day event- John announced clearing the pedestrian pathways was a huge success on Sunday. Steps were installed at the right- of- way at 47 Tamalpais. Approximately 15 volunteers assisted in this effort. Others helped with litter abatement in Peri Park. There was a lower turn out than last year, possibly due to competing events on that same day.

Picnic sub-committee-Holly announced the wristbands used to identify neighborhoods are available in color print, so the Fairfax name is more prominent.

Ecofest table planning-The Board will set up a display table for the Fairfax Festival, but it will not be staffed. It will be for informational purposes only.

New Business:

- **Logo** –Scott presented some sample logos and asked the volunteers for their input. The idea is to have a friendly identity in the community. He will take suggestions and propose a design at the next meeting.
- **Business cards-**The Volunteers would like to have business cards printed for distribution at community events. They would include the mission statement, phone number and website address.
- **Spontaneous Volunteer Management plan-**The town has been approached by the State to provide technical assistance for volunteer assistance during a disaster. **ACTION ITEM: Maria will respond to the survey that was sent out.**
- **Family Game night-****ACTION ITEM: The Volunteer Board supported this concept.** More details will be explored at the May meeting.
- **Community Garden policy-**there are some issues of gardeners upgrading to better plots once a site becomes open. **ACTION ITEM: Melanie will work as a liaison on this project.**
- **Bench request-**There was a request to install a bench near the Women's Club in honor of a town resident. The Volunteers will defer to Park & Rec's memorial plaque policy.

Next Meeting: May 21st at 7:00 p.m. .

The meeting adjourned at 9:45 p.m.