

Minutes
Volunteer Program Advisory Board
September 24, 2007
Youth Center
16 Park Road
7:00-9:00 p.m.

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Board Members: John Reed, Scott Valentino, Holly Dines, Michael Branton, Melanie Peratis, Anya Schandler, one vacancy

Present: John Reed, Holly Dines, Michael Branton, Melanie Peratis, Anya Schandler, Madeleine Wood, Maria Baird, Community Resources Coordinator

John called the meeting to order at 7:00 p.m. The August minutes were approved.

1. Reports

- **Chair**-John introduced Madeleine Wood, a playground volunteer for Peri Park. She will be working to organize other parents to deal with park maintenance and clean-up issues, including managing toys that get dropped off at the park. A possible solution for old/broken toys is donating them to shelters.
- **Treasurer**-Holly announced we grossed \$4,345 at the picnic. There are still outgoing bills that need to be paid.
- **Coordinator**-Maria mentioned she had been contacted by David, the volunteer who fills the pet dispensers with doggie bags. He said the replacement bags do not seem to fit well in the dispensers. Pet Solutions will send some sample new and improved bags. Maria has ordered 3 new pet dispenser stations. They will be placed at Miranda Drive and Deer Park.

2. Projects-
Old Business

Picnic Wrap-up/Notes for next year-Overall, the picnic was very successful, with a great turn out. Many children attended this year. The following suggestions were made for improvement:

- **tarp under art project & van painting, to protect the field**
- **organize volunteers better; have an orientation the day prior to the event, so people know what their responsibilities are**
- **sign up for the games ahead of time; limit participants to Fairfax residents**
- **provide starting cash**
- **signage announcing no dogs**

- **hold the games elsewhere, so they do not interfere with the music**
- **mark the water stations better**
- **diagram the whole field, for easy identification of booths**
- **not necessary to provide valet bike parking, allow people to do-it-yourself**

Acknowledgment of picnic volunteers-Scott will provide a list of all the people that helped that day. Maria prepared thank you letters for the sponsors for John's signature.

MMWD broom pull - John announced the broom pull is scheduled for Nov. 17th. The Board will do an e-mail blast publicizing the event.

Fairfax Trails Marking project-Michael will look into ordering little metal plaques for the trails identifying them as a project of the Volunteers.

New Business:

- **Creek Clean-up**- scheduled for Sunday, October 14th from 10-1. A walk through of the creek will be done ahead of time to identify problem areas. Volunteers will meet at the Youth Center. Pizza & soft drinks will be provided after the event. Signs will be put up at Bolinas Park.
- **Haunted House** –The theme this year will be Zombie wedding. It will be held on Friday, Oct. 27th, Saturday, Oct. 28th, Sunday Oct. 29th (matinee version), and on Wednesday, Oct. 31st. There was some discussion of doing a children's Halloween decoration in the grove of Bolinas Park on Halloween evening.

Next Meeting: October 22th at 7:00 p.m. in the Youth Center.

The meeting adjourned at 9:00 p.m.