

Minutes
Volunteer Program Advisory Board
November 24, 2008
Youth Center
16 Park Road

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Board Members: John Reed, Scott Valentino, Holly Dines, Melanie Peratis, Anya Schandler, Tim Barrett

Present: John Reed, Melanie Peratis, Holly Dines, Anya Schandler, Tim Barrett, Wendy Kallins, Safe Routes to School, Maria Baird, Community Resources Coordinator

John called the meeting to order at 7:00 p.m. The October minutes were approved.

Public Forum-

1. Reports

- **Chair**-John announced the Drake High School has contacted him about students earning community service hours by working on the trails project.
- **Treasurer**-Holly stated it would cost approximately \$400 to purchase china for the Volunteers potluck which could be used for future events as well.
- **Coordinator**-Maria distributed a flyer advertising the ice skating event which PARC will host in the Pavilion on Saturday & Sunday, January 3rd & 4th, from 12 noon-5 p.m. Volunteers are requested.
- **Discussion-** Mel announced she would like to add "Recycling Circus" to the agenda.

New Business

2. Cyclovia Project-Wendy Kallins, Safe Routes to School
Wendy gave a power point presentation of a project that originated in Columbia entitled "Cyclovia", and has spread to many metropolitan U.S. cities. Streets are closed off to vehicles on certain Sundays of the month, and residents are free to enjoy bicycling, walking, jogging, and other recreational activities without having to worry about cars. These are large, organized events that include participation by the Police Departments and Parks & Recreation Commissions. The concept has spread to New York, San Francisco, and Portland (which was portrayed on the presentation), as well as other U.S. metropolitan areas. Wendy proposed that Center Blvd. be the targeted street, from Fairfax to San Anselmo. That would leave a major thoroughfare (Sir

Francis Drake Blvd.) to handle vehicular travel. There is interest from the San Anselmo Town Council to support such an event. Wendy is also pursuing this idea with the San Anselmo Quality of Life Commission, and the Downtown Merchants Association in San Anselmo. She was advised to contact their Park & Rec Dept. as well. She will meet with the Fairfax Chamber of Commerce, and the Fairfax Parks & Rec Commission. In addition, the idea is being pursued by the City of San Rafael in the Canal neighborhood. The Volunteers supported the concept of such an event, and will help with staffing and advertising. Maria suggested it be held in May to kick off "Bike to Work" week. Wendy will attend the December PARC meeting to present the idea.

2. **Projects- Old Business**

- **Website copy/images**-Scott will work with Tim on transferring this project over.
- **Newsletter**-Scott and Tim will work on the coordination of this project as well.
- **Trail Marking project**-Scott will order the stickers from Sticker Robot to identify the trails as a project of the Volunteers.
- **Mutt Mitts**- Maria has ordered three additional pet waste bag dispensers. One will be installed near Meernaa, one will replace the damaged one on Forrest, and the third will be surplus for future requests.
- **Holiday event (Sun., Dec. 14th)**-Maria stated the sub-committee has been meeting regularly at Melanie's house. Adam will contact Santa Claus for his presence; Maria has verified with the Ross Valley Fire Dept. that Santa arrive via fire truck at 4 p.m. that day and then depart the same way at 5 p.m. Maria suggested Stephanie Mohan Photography may want to set up to sell portraits to families of the sitting with Santa. Adam will purchase drinks with the \$50 proceeds from the bake sale at the picnic. He will coordinate the music. Maria has 100 songbooks for caroling. Melanie will organize the wreath making activities. Holly will purchase china from Ikea, to prevent the use of disposable plates. Anya will make returns at Costco and buy napkins instead. Mel & Jen Jones along with Tim will make changes to the banner. It will be hung along Sir Francis Drake Blvd. the first week in December. The wooden a-frame signs will also be updated and be up the Monday prior to the event. John will send out an e-mail blast promoting the caroling/potluck. Scott has worked with Tim on updating the flyer. Tim will print posters at Avatar; Maria will arrange for payment and distribution downtown the first week in December. Next sub-committee meeting set for Wed., Dec. 3rd at 10:30 a.m. at Mel's house.

Next Meeting: December 16th at 7:00 p.m., Sleeping Lady Cafe.

The meeting adjourned at 9:00 p.m.