

Minutes
Volunteer Program Advisory Board
August 25, 2008
Youth Center
16 Park Road

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Board Members: John Reed, Scott Valentino, Holly Dines, Michael Branton, Melanie Peratis, Anya Schandler, Tim Barrett

Present: John Reed, Holly Dines, Scott Valentino, Anya Schandler, Melanie Peratis, Maria Baird, Community Resources Coordinator, Tim Barrett, Laurie Patton

John called the meeting to order at 7:00 p.m. Approval of the July minutes were deferred until next meeting.

Public Forum-

1. Reports

- **Chair**-John distributed a Fairfax specific letter to accompany the DVD distribution. It was decided this text will go into the upcoming newsletter instead so it does not get diluted with the distribution package.
- **Treasurer**-Holly announced a check had been received from Fradelizio's towards the picnic. Some picnic sponsors have not yet submitted their contributions. Maria will follow up with them.
- **Coordinator**-Maria announced David Smadbeck is working on Park & Rec articles for the joint newsletters.
- **Discussion-** Scott asked if the Fire Dept. could be notified of the work the Volunteers have done on the trail posts. John will prepare a letter describing the project.
- **Other announcements-** Laurie Patton announced she is interested in serving on the Volunteer Board. She will submit her application to Town Hall.

2. Projects-
Old Business

- **Picnic planning-**A sub-committee meeting was held prior to the regular meeting. The following items were discussed: Maria will order 3 canopies through the Town; Volunteer Board will reimburse. Wristbands identifying the different neighborhoods will be ordered by Maria. The permit to sell beer was filed with ABC on August 21st. Maria will contact Marin Conservation Corps regarding recycling.

Renee of Sustainable Fairfax has suggested composting be done at the event. Chad will be submitting a sample menu for the picnic. An inventory of signs was conducted; Tim will work on updating some signs with Jen Jones. A map of activities will be provided, along with a posted schedule of events. Games will take place from 1-2, except for tug-of-war, which will be at the end of the day. Music will go from 2-4:30 p.m. Revisions to last year's poster were given to Scott. Changes will be incorporated and 1,000 postcards & 50 posters will be printed. Volunteers will cover costs associated. Next sub-committee meeting scheduled for Wednesday, September 3 at 10:00 a.m. at Mel's house, 25 Park. Tim and Scott will work on a t-shirt design to identify Volunteer Board members.

- **Trail Marking project**-John announced the reflectors for the trail posts need to be labeled; CD's seem to work well for size component. Old CD's will be collected and used for this purpose.
- **Website update**- Scott has updated the website and still needs more photographs showing the Volunteers in action. Please forward photos to Scott.
- **Dog bags**- Each volunteer agreed to adopt a neighborhood to re-fill the pet solution stations with re-usable plastic bags. Newspaper plastic baggies are available in the Volunteer office.

New Business

- **Town bike lending program**-Tim suggested establishing two bicycles racks and bicycles that could be used for the public at each end of the town. This program is modeled after other bike sharing plans established throughout the U.S. & Europe. The Volunteer Board supported this concept and will pursue it at the next meeting.
- **Marin Fire DVD distribution**- Councilmember David Weinsoff has requested the Volunteers help distribute a DVD on fire safety in Marin County produced by Fire Safe Marin to each Fairfax household. There are 3,000 homes that will receive a copy, along with a cover letter from the Ross Valley Fire Department. Volunteers are being sought to assist with this project, since the disks will be hand delivered. The DVD will also be available at the Town picnic at the Disaster Preparedness information table. Council members will be asked to staff this table and request volunteers to do their neighborhoods.
- **Haunted House event**-Terry Ciafrei has indicated he is interested in doing the Haunted House this year at the Pavilion, and will attend the next meeting to discuss.
- **Bat House Project**-This idea came from John Blickensderfer, who will be encouraged to work with Valerie Hood to build bat houses.

- **Barter Day**-Tim and Renee Goddard will work on this concept.
- **Vista/Americorps listing**-Volunteers are being sought to help with Town projects, which will be listed on the website.

Next Meeting: **September 22nd at 7:00 p.m., Youth Center.**

The meeting adjourned at 9:15 p.m.