

Minutes
Volunteer Program Advisory Board
August 24, 2009
Youth Center
16 Park Rd.

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Board Members: John Reed, Holly Bragman, Melanie Peratis, Anya Schandler, Tim Barrett, Lana Pereyaslavka

Present: John Reed, Melanie Peratis, Anya Schandler, Holly Bragman, Lana Pereyaslavka, Maria Baird, Community Resources Coordinator, Dave Johansen

John called the meeting to order at 7:00 p.m. The June minutes were approved with the following change: a total of \$198.21 will be spent on website service for the next two years.

Public Forum-

1. Reports

- **Chair-** John announced he is running for a seat on the Town Council.
- **Treasurer** –Maria submitted a check for \$25 from the community garden to Holly for deposit. Maria will check to ensure Forrest has been paid for the brush clearing project.
- **Coordinator-**Maria announced that Park & Rec was sponsoring the Body & Soul Festival in Peri Park on Saturday, September 26th. There will be a disaster preparedness information table as part of this fair.
- **Discussion-**Lana announced she asked Terry Goyan to be the official photographer for the picnic this year. He will be paid a stipend of \$100 to cover supplies. Dave Johansen attended the meeting as he is interested in serving on the Volunteer Board and has submitted an application to the Town Council for appointment.

Old Business

- **Chipper day grant/neighborhood organization-**John announced the fuel reduction grant will be arriving soon. He suggested there be community involvement at the neighborhood level to help organize future chipper days. An information table will be made available at the picnic to publicize the chipper events.
- **Picnic September 20-**Melanie outlined what steps have been taken by the sub-committee meeting to this point, and what remains to be done. The following components have been completed: menu confirmed by

Chad to include hamburger & chicken burger sliders at a price of \$3 each; fish tacos will be \$7. The Boy Scouts will sell hot dogs, veggie dogs & watermelon at a cost of \$5 for the entrée. They will be served on paper towels instead of plates. The bake sale will be conducted by Cascade Canyon school and they will keep the proceeds. John will pick up the kegs of beer. Holly will give Anya a check to get the till from Bank of America of \$200 in small bills. The Brownie's will make & serve the lemonade. Maria has submitted the ABC permit for approval. Melanie will organize the games; Anya will prepare the hard-boiled eggs for the egg toss. Holly will oversee the pie eating contest.

The music has been confirmed as the Gas Men and Micourou. Micourou will be paid \$400-\$500. The sound effects will cost \$400. If there is available money the Gas Men will be paid. The stage will be delivered by Public Works on Friday afternoon. The generator can provide 15 amps of power for the jumpee house. Maria stated the jumpee house will cost \$200, if a generator is not needed.

Jen Jones will require at least 3 volunteers per shift to help with the set-up of the peace flags booth. The time frames will be as follows: 12-2:30 & 2:30-5. The tattoo table will need several volunteers as well. Maria has secured 2 volunteers to monitor the jumpee house.

Sierra Saylor will arrange the cardboard boxes for the children's maze project. Melanie will order the paint.

Tim has been requested to make the changes on the signs advertising the picnic. It was suggested he use the printer in the East Bay for a quick turn around time of 1 week. Posters & postcards should be distributed at the September 2nd sub-committee meeting so they can be made available about 2.5 weeks prior to the event.

John will send out an e-mail blast soon after Labor Day that will include a call for volunteer help. Maria announced there was an article in the IJ soliciting help for the picnic, as well as an announcement on the town's website. Maria will prepare an excel spreadsheet for distribution at the next sub-committee meeting.

Maria will ask Public Works if they can move the bike rack to the ball field for the event. She will also prepare a sponsor list for the next meeting to determine who has donated for the picnic, and which businesses are pending donation.

- **Pet Waste stations-** It was determined one of the pet waste stations should be placed at Beach House Style. Melanie will contact the property owner for permission. A second one will replace the

damaged dispenser in Deer Park. The third container will be surplus for future use.

2. **New Business**

- **Boards & Commission video-** will be shown at the September meeting since some members had to leave early.
- **Storage space organization-**The interior & exterior closets have been cleaned up.

Next Meeting: **scheduled for September 28th at 7:00 p.m.**

The meeting adjourned at 8:45p.m.